



Regular Meeting – Agenda

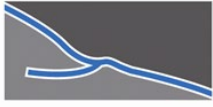
June 9, 2025

Located at: 1030 Front Street at 7:00 p.m.

This is an **in-person** meeting.

Agenda Codes: BA-Board Action Required, D-Discussion Item

<u>Time</u>		<u>Packet Page</u>	<u>BA / D</u>
7:00	1. Call to Order – President Brauchler		
	2. Review & Approve Agenda - President Brauchler <i>Additional items or corrections to be added to the agenda for action or information.</i>		BA
	3. Reorganization of the Board		BA
	4. Consent Agenda Items (All items approved by one motion) <u>Treasurer’s Report and Bills to June 9, 2025.</u>		BA
	a. Check Register - 106 Bonanza Checking Acct	Page 1	
	b. P & L Detail – All Accounts	Page 2	
	c. Balance Sheet – All Accounts	Page 5	
	5. <u>Minutes</u>		
	a. May 12, 2025 Regular Meeting Minutes	Page 7	BA
REGULAR AGENDA ITEMS			
	6. Staff Reports		
	a. Administrator’s Report – Colton Henjum		
	1. Audit Report		D/BA
	2. JD1 Loan Payment	9	D/BA
	3. Polaris Maintenance		D/BA
	4. <u>Additional Business</u>		D/BA
	b. Watershed Project Coordinator’s Report – Chloe Truebenbach		
	1. Activities		
	c. Funds Manager / Administrative Assistant’s Report – Christine Knutson		
	1. As reported in Financial Statements		
	7. Program Reports		
	a. Permit Report		D/BA
	1. 2025-02 – CD5	10	D/BA
	2. 2025-03 - JD1	12	D/BA
	b. Drainage Report – Colton Henjum		
	1. <u>CD5</u> : Update		D/BA



Time

Packet

Page

BA / D

2. **CD32:** Buffer Update

3. **Other Ditch Business -**

D/BA

c. Board Member Reports

8. Open Discussion from the Public – 5 Minutes Per Person

Opportunity for the public to address the NFCRWD Board of Managers.

9. Calendar Review

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
6/12/2025	TAC meeting	Virtual	9:00 am

10. FYI Items

11. Adjournment

Next meeting: Monday, July 14, 2025 at 7:00 pm

NORTH FORK CROW RIVER WATERSHED DISTRICT

6/4/2025 10:22 AM

Register: 106 · Bonanza Checking

From 05/13/2025 through 06/09/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/13/2025			108 · Data Acquisition ...	cover May mtg ...		X	1,725.40	-6,547.59
05/13/2025			128 · Meeker CD4 NE...	cover May mtg ...		X	17.09	-6,530.50
05/13/2025			126 · CD-29/ 9019883	cover May mtg ...		X	333.28	-6,197.22
05/13/2025			121 · CD-36	cover May mtg ...		X	993.60	-5,203.62
05/13/2025			119 · CD-37	cover May mtg ...		X	100.00	-5,103.62
05/13/2025			122 · JD-2	cover May mtg ...		X	373.84	-4,729.78
05/13/2025			135 · Pirz Lake AIS Pr...	cover May mtg ...		X	12.80	-4,716.98
05/13/2025			136 · Rice Lake Wtr M...	cover May mtg ...		X	234.80	-4,482.18
05/13/2025			107 · Bonanza Adm. S...	cover May mtg ...		X	32,482.18	28,000.00
05/15/2025	17938	Amundson, Ross M	-split-		253.42	X		27,746.58
05/15/2025	17939	Barchenger, James R	-split-		328.84	X		27,417.74
05/15/2025	17940	Brauchler, Robert H	-split-		278.89	X		27,138.85
05/15/2025	17941	Flanders, Joseph A	-split-		267.08	X		26,871.77
05/15/2025	17942	Weller, James J	-split-		245.10	X		26,626.67
05/15/2025	17943	Henjum, Colton L	-split-		2,757.17	X		23,869.50
05/15/2025	17944	Knutson, Christine	-split-		2,309.66	X		21,559.84
05/15/2025	17945	Trueebenbach, Chloe E	-split-		1,861.66	X		19,698.18
05/15/2025	17946	Christine Knutson H...	2102 · Employee 125 F...	BVSB HSA ac...	220.83	X		19,477.35
05/15/2025	17947	PERA	-split-	9361-00 pay d...	1,238.97			18,238.38
05/31/2025			403 · Interest Income	Interest		X	16.44	18,254.82
05/31/2025	17948	Henjum, Colton L	-split-		2,757.17			15,497.65
05/31/2025	17949	Knutson, Christine	-split-		2,309.66			13,187.99
05/31/2025	17950	Trueebenbach, Chloe E	-split-		1,861.66			11,326.33
05/31/2025	17951	Christine Knutson H...	2102 · Employee 125 F...	BVSB HSA ac...	220.83			11,105.50
05/31/2025	17952	PERA	-split-	9361-00 pay d...	1,115.30			9,990.20
05/31/2025	17953	Mn Department of R...	2100 · Payroll Liabiliti...	1150230	636.00			9,354.20
06/02/2025	17954	Christine Knutson - ...	2102 · Employee 125 F...	5/16 dental FS...	227.03			9,127.17
06/02/2025	17955	Verizon Wireless	625 · Phone/Internet/...	acct# 4420960...	35.01			9,092.16
06/02/2025	17956	Chloe Trueebenbach -...	-split-	claim	56.70			9,035.46
06/05/2025	ACH175	United States Treasury	-split-	41-1529282	3,791.18			5,244.28
06/09/2025	To Print	Boyd Fischer	609 · Ditch Repair Exp...	1 beaver-CD32	100.00			5,144.28
06/09/2025	To Print	Peterson Company L...	648 · Accounting	inv # 31545	5,000.00			144.28
06/09/2025	To Print	City of Paynesville	639 · Contract Labor	1WIP reimb fo...	49,427.25			-49,282.97
06/09/2025	To Print	MBC Drainage, LLC...	609 · Ditch Repair Exp...	inv 8626	18,587.50			-67,870.47
06/09/2025	To Print	Rinke Noonan	-split-	inv#393499,	400.00			-68,270.47
06/09/2025	To Print	RMB Environmental ...	-split-	inv# D074048, ...	773.00			-69,043.47
06/09/2025	To Print	Glacier Ridge Comp...	604 · Computer Expense	inv 32305	615.96			-69,659.43
06/09/2025	To Print	Brooten Electric, LL...	614 · Maintenance/Rep...	inv#53590 cust...	102.85			-69,762.28

Type	Date	Num	Name	Memo	Class	Split	Amount
Ordinary Income/Expense							
Income							
403 - Interest Income							
Deposit	05/31/2025		Interest		Administrative	106 - Bonan...	16.44
Total 403 - Interest Income							16.44
418 - Add'l Intergov't Income							
Deposit	05/19/2025	13471	Wright SWCD	1W1P pymt of NFinv 10031 - JD1 Br12 side Inlets	Administrative:1W1P	107 - Bonan...	7,500.00
Deposit	05/19/2025	13471	Wright SWCD	1W1P pymt of NFinv 10032 - HEI inv 73028,73794,75385	Administrative:1W1P	107 - Bonan...	4,778.50
Deposit	05/19/2025	13471	Wright SWCD	1W1P pymt of NFinv 10033 - HEI inv 75397	Administrative:1W1P	107 - Bonan...	1,001.50
Deposit	05/19/2025	13471	Wright SWCD	1W1P pymt of NFinv 10034 - Lake Ave Paynesville Bank Stabilization	Administrative:1W1P	107 - Bonan...	49,427.25
General Jour...	05/19/2025	1W1P20...	State of MN - BWSR	1W1P 2024 audit Due From paid 5/19/25	Administrative:1W1P	1201 - Due F...	-9,991.00
Total 418 - Add'l Intergov't Income							52,716.25
425 - Project Billings/Reimbursement							
Deposit	05/19/2025	5469	Middle Fork Crow River ...	WPLMN 2025 - Qtr 1	Administrative:WPLM...	107 - Bonan...	1,246.67
Total 425 - Project Billings/Reimbursement							1,246.67
Total Income							53,979.36
Gross Profit							53,979.36
Expense							
601 - Administrator Salary							
Paycheck	05/15/2025	17943	Henjum, Colton L		Administrative	106 - Bonan...	3,246.25
Paycheck	05/31/2025	17948	Henjum, Colton L		Administrative	106 - Bonan...	3,246.25
General Jour...	06/02/2025	MayDitc...		3 hrs@52.27/hr Payroll May Admin JD1 Site Visit	1-JD	-SPLIT-	156.81
General Jour...	06/02/2025	MayDitc...		7 hrs@52.27/hr Payroll May Admin CD32 landowner followup/gen work	32-CD:Redetermined ...	601 - Admini...	365.89
General Jour...	06/02/2025	MayDitc...		2 hrs@52.27/hr Payroll May Admin CD38 Site Visit	38-CD	601 - Admini...	104.54
General Jour...	06/02/2025	MayDitc...		8 hrs@52.27/hr Payroll May Admin CD5 inspection/site visit	5-CD	601 - Admini...	418.16
General Jour...	06/02/2025	MayDitc...		2 hrs@52.27/hr Payroll May Admin CD4 inspection	4-CD Meeker:Redeter...	601 - Admini...	104.54
General Jour...	06/02/2025	MayDitc...		May total Admin billable payroll exp to ditches	Administrative	601 - Admini...	-1,149.94
Total 601 - Administrator Salary							6,492.50
601.2 - Admin. Cell Phone Stipend							
Paycheck	05/15/2025	17943	Henjum, Colton L		Administrative	106 - Bonan...	25.00
Paycheck	05/31/2025	17948	Henjum, Colton L		Administrative	106 - Bonan...	25.00
Total 601.2 - Admin. Cell Phone Stipend							50.00
601A - WD FlexPlan Contribution/Admin							
Paycheck	05/15/2025	17943	Henjum, Colton L		Administrative	106 - Bonan...	450.00
Paycheck	05/31/2025	17948	Henjum, Colton L		Administrative	106 - Bonan...	450.00
Total 601A - WD FlexPlan Contribution/Admin							900.00
604 - Computer Expense							
Check	06/09/2025		Glacier Ridge Computing...	6/2 on-site/remote service: set up Admin & FundsMgr computers - misc cables	Administrative	106 - Bonan...	615.96
Total 604 - Computer Expense							615.96
606 - Data Collection Expense							
Check	06/09/2025		Grove Lake	D074048: 5/17 collect: GLO	Survey & Data Acquisi...	106 - Bonan...	47.00
Check	06/09/2025		JD1Br12	D074048: 5/17 collect: JD1 Br12	Survey & Data Acquisi...	106 - Bonan...	76.00
Check	06/09/2025		Hwy 27	D074048: 5/17 collect: Hwy27	Survey & Data Acquisi...	106 - Bonan...	76.00
Check	06/09/2025		Hwy 19	D074048: 5/17 collect: Hwy19	Survey & Data Acquisi...	106 - Bonan...	76.00
Check	06/09/2025		365th St	D074048: 5/17 collect: NF365	Survey & Data Acquisi...	106 - Bonan...	76.00
Check	06/09/2025		RMB Environmental Lab, ...	D074048: 5/17 collect: courier fee	Survey & Data Acquisi...	106 - Bonan...	21.00
Check	06/09/2025		Grove Lake	D074404: 5/22 collect: GLO	Survey & Data Acquisi...	106 - Bonan...	47.00
Check	06/09/2025		JD1Br12	D074404: 5/22 collect: JD1Br12	Survey & Data Acquisi...	106 - Bonan...	76.00
Check	06/09/2025		Hwy 27	D074404: 5/22 collect: Hwy 27	Survey & Data Acquisi...	106 - Bonan...	76.00
Check	06/09/2025		Hwy 19	D074404: 5/22 collect: Hwy 19	Survey & Data Acquisi...	106 - Bonan...	106.00
Check	06/09/2025		365th St	D074404: 5/22 collect: NF365	Survey & Data Acquisi...	106 - Bonan...	76.00
Check	06/09/2025		RMB Environmental Lab, ...	D074404: 5/22 collect: courier fee	Survey & Data Acquisi...	106 - Bonan...	21.00
Total 606 - Data Collection Expense							773.00
609 - Ditch Repair Expense							
Check	06/09/2025		Boyd Fischer	CD32 - 1 beaver	32-CD:Redetermined ...	106 - Bonan...	100.00
Check	06/09/2025		MBC Drainage, LLC -S co...	JD2 - clean out Regal -clean ditch sides/fabric/seeding	2-JD:Redetermined JD2	106 - Bonan...	18,687.50
Total 609 - Ditch Repair Expense							18,687.50
611 - Legal							
611 A - Legal - Adm. Retainer							
Check	06/09/2025		Rinke Noonan	inv 39xxxx: March 2025 Retainer	Administrative	106 - Bonan...	200.00
Check	06/09/2025		Rinke Noonan	inv 393499: April 2025 Retainer	Administrative	106 - Bonan...	200.00
Total 611 A - Legal - Adm. Retainer							400.00
Total 611 - Legal							400.00
612 - Manager Mileage							
612A - Taxable Manager Mileage							
Paycheck	05/15/2025	17938	Amundson, Ross M		Administrative	106 - Bonan...	42.00
Paycheck	05/15/2025	17939	Barchenger, James R		Administrative	106 - Bonan...	46.20
Paycheck	05/15/2025	17940	Brauchler, Robert H		Administrative	106 - Bonan...	23.10
Paycheck	05/15/2025	17941	Flanders, Joseph A		Administrative	106 - Bonan...	39.20
Paycheck	05/15/2025	17942	Weller, James J		Administrative	106 - Bonan...	15.40
Total 612A - Taxable Manager Mileage							165.90
Total 612 - Manager Mileage							165.90
613 - Manager Pay							
Paycheck	05/15/2025	17938	Amundson, Ross M		Administrative	106 - Bonan...	125.00
Paycheck	05/15/2025	17938	Amundson, Ross M		Administrative	106 - Bonan...	125.00
Paycheck	05/15/2025	17939	Barchenger, James R		Administrative	106 - Bonan...	125.00
Paycheck	05/15/2025	17939	Barchenger, James R		Administrative	106 - Bonan...	83.34
Paycheck	05/15/2025	17939	Barchenger, James R		Administrative	106 - Bonan...	125.00
Paycheck	05/15/2025	17940	Brauchler, Robert H		Administrative	106 - Bonan...	125.00
Paycheck	05/15/2025	17940	Brauchler, Robert H		Administrative	106 - Bonan...	125.00
Paycheck	05/15/2025	17940	Brauchler, Robert H		Administrative	106 - Bonan...	50.00
Paycheck	05/15/2025	17941	Flanders, Joseph A		Administrative	106 - Bonan...	125.00
Paycheck	05/15/2025	17941	Flanders, Joseph A		Administrative	106 - Bonan...	125.00
Paycheck	05/15/2025	17942	Weller, James J		Administrative	106 - Bonan...	125.00
Paycheck	05/15/2025	17942	Weller, James J		Administrative	106 - Bonan...	125.00

NORTH FORK CROW RIVER WATERSHED DISTRICT

Profit & Loss Detail

May 13 through June 9, 2025

Type	Date	Num	Name	Memo	Class	Split	Amount
Total 613 · Manager Pay							1,383.34
614 · Maintenance/Repair	06/09/2025		Brooten Electric, LLC S-c...	wire garage AC unit	Administrative	106 · Bonan...	102.85
Total 614 · Maintenance/Repair							102.85
618 · Project Billable Exp. Reimbrsmt							
General Jour...	06/02/2025	MayDitc...		3 hrs@20.59/hr add'l billable exp. May Admin JD1 site visit	1-JD	601 · Admini...	61.77
General Jour...	06/02/2025	MayDitc...		7 hrs@20.59/hr add'l billable exp. May Admin CD32 landowner followup/gen work	32-CD:Redetermined ...	601 · Admini...	144.13
General Jour...	06/02/2025	MayDitc...		2 hrs@20.59/hr add'l billable exp. May Admin CD38 Site Visit	38-CD	601 · Admini...	41.18
General Jour...	06/02/2025	MayDitc...		8 hrs@20.59/hr add'l billable exp. May Admin CD5 inspection/site visit	5-CD	601 · Admini...	164.72
General Jour...	06/02/2025	MayDitc...		2 hrs@20.59/hr add'l billable exp. May Admin CD4 inspection	4-CD Meeker:Redeter...	601 · Admini...	41.18
General Jour...	06/02/2025	MayDitc...		May total staff billable add'l expense exp to ditches	Administrative	601 · Admini...	-452.98
General Jour...	06/02/2025	MayWPL...		8 hrs@14.69/hr add'l billable exp. May ProjCoord WPLMN reimb -Mtgs/Data Mgmt/traini...	Administrative:WPLM...	646A · Water...	-117.52
General Jour...	06/02/2025	MayWPL...		8 hrs@14.69/hr add'l billable exp. May ProjCoord WPLMN reimb -Mtgs/Data Mgmt/traini...	Administrative	646A · Water...	-117.52
General Jour...	06/02/2025	MayS&D...		14.5hrs@20.60/hr add'l billable exp. May ProjCoord S&D billable - sampling/data mgmt	Survey & Data Acquisi...	646A · Water...	298.70
General Jour...	06/02/2025	MayS&D...		14.5hrs@20.60/hr add'l billable exp. May ProjCoord S&D billable - sampling/data mgmt	Administrative	646A · Water...	-298.70
Total 618 · Project Billable Exp. Reimbrsmt							0.00
6221 · Admin.Assistant wages							
Paycheck	05/15/2025	17944	Knutson, Christine		Administrative	106 · Bonan...	2,720.08
Paycheck	05/31/2025	17949	Knutson, Christine		Administrative	106 · Bonan...	2,720.08
Total 6221 · Admin.Assistant wages							5,440.16
6221A · WD Flex Plan Contr.Bookkeeper							
Paycheck	05/15/2025	17944	Knutson, Christine		Administrative	106 · Bonan...	450.00
Paycheck	05/31/2025	17949	Knutson, Christine		Administrative	106 · Bonan...	450.00
Total 6221A · WD Flex Plan Contr.Bookkeeper							900.00
625 · Phone/Internet/Website Expense							
Check	06/02/2025	17955	Verizon Wireless	mobile broadband charge for drng tablet 5/24-6/23)	Administrative:Riparia...	106 · Bonan...	35.01
Total 625 · Phone/Internet/Website Expense							35.01
629E · PERA - staff							
Paycheck	05/15/2025	17943	Henjum, Colton L		Administrative	106 · Bonan...	243.47
Paycheck	05/15/2025	17944	Knutson, Christine		Administrative	106 · Bonan...	204.01
Paycheck	05/15/2025	17945	Truebenbach, Chloe E		Administrative	106 · Bonan...	150.00
Paycheck	05/31/2025	17948	Henjum, Colton L		Administrative	106 · Bonan...	243.47
Paycheck	05/31/2025	17949	Knutson, Christine		Administrative	106 · Bonan...	204.01
Paycheck	05/31/2025	17950	Truebenbach, Chloe E		Administrative	106 · Bonan...	150.00
Total 629E · PERA - staff							1,194.96
629M · PERA - managers							
Paycheck	05/15/2025	17938	Amundson, Ross M		Administrative	106 · Bonan...	18.75
Paycheck	05/15/2025	17939	Barchenger, James R		Administrative	106 · Bonan...	25.00
Paycheck	05/15/2025	17940	Brauchler, Robert H		Administrative	106 · Bonan...	22.50
Total 629M · PERA - managers							66.25
639 · Contract Labor							
Check	06/09/2025		City of Paynesville	1W1P reimb for Lake Ave Paynesville Bank Stabilization	Administrative:1W1P	106 · Bonan...	49,427.25
Total 639 · Contract Labor							49,427.25
641 · Education							
General Jour...	06/02/2025	MayEdR...		7 hrs@33.70/hr payroll May ProjCoord Education payroll billable 5/16	Administrative	646A · Water...	235.90
Total 641 · Education							235.90
646A · Water Technician's wages							
Paycheck	05/15/2025	17945	Truebenbach, Chloe E		Administrative	106 · Bonan...	2,000.00
Paycheck	05/31/2025	17950	Truebenbach, Chloe E		Administrative	106 · Bonan...	2,000.00
General Jour...	06/02/2025	MayWPL...		8 hrs@33.70/hr payroll May ProjCoord WPLMN reimb- Mtgs/Data Mgmt/training	Administrative:WPLM...	-SPLIT-	269.60
General Jour...	06/02/2025	MayWPL...		8 hrs@33.70/hr payroll May ProjCoord WPLMN reimb- Mtgs/Data Mgmt/training	Administrative	646A · Water...	-269.60
General Jour...	06/02/2025	MayS&D...		14.5 hrs@33.70/hr payroll May ProjCoord S&D billable - sampling/data mgmt	Survey & Data Acquisi...	-SPLIT-	488.65
General Jour...	06/02/2025	MayS&D...		14.5 hrs@33.70/hr payroll May ProjCoord S&D billable - sampling/data mgmt	Administrative	646A · Water...	-488.65
General Jour...	06/02/2025	MayEdR...		7 hrs@33.70/hr payroll May ProjCoord Education payroll billable 5/16	Administrative	641 · Educat...	-235.90
Total 646A · Water Technician's wages							3,764.10
646A.02 · Project Coord CellPhone Stipend							
Paycheck	05/15/2025	17945	Truebenbach, Chloe E		Administrative	106 · Bonan...	25.00
Paycheck	05/31/2025	17950	Truebenbach, Chloe E		Administrative	106 · Bonan...	25.00
Total 646A.02 · Project Coord CellPhone Stipend							50.00
646C · WD FlexPlanContrib/ProgCoord							
Paycheck	05/15/2025	17945	Truebenbach, Chloe E		Administrative	106 · Bonan...	450.00
Paycheck	05/31/2025	17950	Truebenbach, Chloe E		Administrative	106 · Bonan...	450.00
Total 646C · WD FlexPlanContrib/ProgCoord							900.00
648 · Accounting							
Check	06/09/2025		Peterson Company LTD -...	progress bill for 2024 financial audit	Administrative	106 · Bonan...	5,000.00
Total 648 · Accounting							5,000.00
650 · Technician Miles Reimb. non-tax							
Check	06/02/2025	17956	Chloe Truebenbach - mil...	15mi@.70/mile Waterfest/drop off Annual reports to RLA 5/16 (commute adjusted)	Administrative	106 · Bonan...	10.50
Check	06/02/2025	17956	Chloe Truebenbach - mil...	10mi@.70/mile drop off lake coolers for sampling 5/16 (commute adjusted)	Survey & Data Acquisi...	106 · Bonan...	7.00
Check	06/02/2025	17956	Chloe Truebenbach - mil...	50mi@.70/mile Stearns COLA mtg 5/20 (commute adjusted)	Administrative	106 · Bonan...	35.00
Check	06/02/2025	17956	Chloe Truebenbach - mil...	6mi@.70/mile Stearns City/Twp mtg 5/21 (commute adjusted)	Administrative	106 · Bonan...	4.20
Total 650 · Technician Miles Reimb. non-tax							56.70
6560 · Payroll Expenses-SS&Medicare							
Paycheck	05/15/2025	17938	Amundson, Ross M		Administrative	106 · Bonan...	18.10
Paycheck	05/15/2025	17938	Amundson, Ross M		Administrative	106 · Bonan...	4.23
Paycheck	05/15/2025	17939	Barchenger, James R		Administrative	106 · Bonan...	23.53
Paycheck	05/15/2025	17939	Barchenger, James R		Administrative	106 · Bonan...	5.50
Paycheck	05/15/2025	17840	Brauchler, Robert H		Administrative	106 · Bonan...	20.03
Paycheck	05/15/2025	17840	Brauchler, Robert H		Administrative	106 · Bonan...	4.88
Paycheck	05/15/2025	17841	Flanders, Joseph A		Administrative	106 · Bonan...	17.93
Paycheck	05/15/2025	17841	Flanders, Joseph A		Administrative	106 · Bonan...	4.19
Paycheck	05/15/2025	17842	Weller, James J		Administrative	106 · Bonan...	16.45
Paycheck	05/15/2025	17842	Weller, James J		Administrative	106 · Bonan...	3.85
Paycheck	05/15/2025	17943	Henjum, Colton L		Administrative	106 · Bonan...	217.80

NORTH FORK CROW RIVER WATERSHED DISTRICT

Profit & Loss Detail

May 13 through June 9, 2025

Type	Date	Num	Name	Memo	Class	Split	Amount
Paycheck	05/15/2025	17943	Henjum, Colton L		Administrative	106 - Bonan...	50.94
Paycheck	05/15/2025	17944	Knutson, Christine		Administrative	106 - Bonan...	148.29
Paycheck	05/15/2025	17944	Knutson, Christine		Administrative	106 - Bonan...	34.68
Paycheck	05/15/2025	17945	Truebenbach, Chloe E		Administrative	106 - Bonan...	153.45
Paycheck	05/15/2025	17945	Truebenbach, Chloe E		Administrative	106 - Bonan...	35.89
Paycheck	05/31/2025	17948	Henjum, Colton L		Administrative	106 - Bonan...	217.80
Paycheck	05/31/2025	17948	Henjum, Colton L		Administrative	106 - Bonan...	50.94
Paycheck	05/31/2025	17949	Knutson, Christine		Administrative	106 - Bonan...	148.29
Paycheck	05/31/2025	17949	Knutson, Christine		Administrative	106 - Bonan...	34.68
Paycheck	05/31/2025	17950	Truebenbach, Chloe E		Administrative	106 - Bonan...	153.45
Paycheck	05/31/2025	17950	Truebenbach, Chloe E		Administrative	106 - Bonan...	35.89
Total 6560 - Payroll Expenses-SS&Medicare							1,400.59
710 - Truck/ATV Expenses							
General Jour...	06/02/2025	MayWPL...		70 mi@.70/mi truck usage for May WPLMN training 5/15	Administrative:WPLM...	646A - Water...	49.00
General Jour...	06/02/2025	MayWPL...		70 mi@.70/mi truck usage for May WPLMN training 5/15	Administrative	646A - Water...	-49.00
General Jour...	06/02/2025	MayS&D...		242 mi@.70/mi truck usage for stream sampling/drop off lake coolers 5/17,19,22	Survey & Data Acquisi...	646A - Water...	169.40
General Jour...	06/02/2025	MayS&D...		242 mi@.70/mi truck usage for stream sampling/drop off lake coolers 5/17,19,22	Administrative	646A - Water...	-169.40
General Jour...	06/02/2025	MayTrk...		CD5 43mi @.70/mi WD truck usage 5/1	5-CD	-SPLIT-	30.10
General Jour...	06/02/2025	MayTrk...		CD5 43mi @.70/mi WD truck usage 5/1	Administrative	710 - Truck/...	-30.10
General Jour...	06/02/2025	MayTrk...		CD4 62mi @.70/mi WD truck usage 5/1	4-CD Meeker:Redeter...	710 - Truck/...	43.40
General Jour...	06/02/2025	MayTrk...		CD4 62mi @.70/mi WD truck usage 5/1	Administrative	710 - Truck/...	-43.40
General Jour...	06/02/2025	MayTrk...		CD38 6mi @.70/mi WD truck usage 5/20	38-CD	710 - Truck/...	4.20
General Jour...	06/02/2025	MayTrk...		CD38 6mi @.70/mi WD truck usage 5/20	Administrative	710 - Truck/...	-4.20
General Jour...	06/02/2025	MayTrk...		CD32 27mi @.70/mi WD truck usage 5/27	32-CD:Redetermined ...	710 - Truck/...	18.90
General Jour...	06/02/2025	MayTrk...		CD32 27mi @.70/mi WD truck usage 5/27	Administrative	710 - Truck/...	-18.90
General Jour...	06/02/2025	MayTrk...		JD1 25mi @.70/mi WD truck usage 5/30 inspection	1-JD	710 - Truck/...	17.50
General Jour...	06/02/2025	MayTrk...		JD1 25mi @.70/mi WD truck usage 5/30 inspection	Administrative	710 - Truck/...	-17.50
Total 710 - Truck/ATV Expenses							0.00
Total Expense							98,041.97
Net Ordinary Income							-44,062.61
Net Income							-44,062.61

NORTH FORK CROW RIVER WATERSHED DISTRICT

Balance Sheet

As of June 9, 2025

	<u>Jun 9, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
106 · Bonanza Checking	-69,762.28
107 · Bonanza Adm. Svg.	727,987.55
108 · Data Acquisition Svg	10,142.89
110 · Rice /Koronis Proj. Svg	52,087.78
112 · JD-1	100.00
113 · CD-7	100.83
114 · CD-32	100.00
116 · CD-5	27,883.63
117 · CD-38	100.21
119 · CD-37	76,619.81
120 · CD-21	9,672.73
121 · CD-36	20,356.92
122 · JD-2	17,011.09
126 · CD-29/ 9019883	17,343.51
128 · Meeker CD4 NEW(prev. 4,40,& 43)	10,659.55
128B · Meeker Co. 40	168.49
128C · Meeker Cty 43	888.61
132 · NFCR Watershed Wide Projects	134,597.17
134 · Koronis Lake AIS Project	100.34
135 · Pirz Lake AIS Project	4,915.21
136 · Rice Lake Wtr Mgmt Proj	2,758.75
Total Checking/Savings	<u>1,043,832.79</u>
Accounts Receivable	
1211 · Delinq Property Taxes Recvble	
1211A · Delinq Prop. Taxes Recvble.-ADM	3,936.04
1211B · Delinq Prop. Taxes Recvble-DATA	27.18
1211C · Delinq Prop. Taxes Recvble-PROJ	16.86
Total 1211 · Delinq Property Taxes Recvble	<u>3,980.08</u>
1215 · Deferred Assessment Receivable	718,946.65
1216 · Delinquent Assessment Receivabl	5,955.09
Total Accounts Receivable	<u>728,881.82</u>
Other Current Assets	
1100 · Prepaid Liab Insurance/expenses	1,246.63
1120 · Inventory Asset	12,776.99
1300 · Projects -Receiveable (Due T/F)	150,961.34
Total Other Current Assets	<u>164,984.96</u>
Total Current Assets	<u>1,937,699.57</u>
TOTAL ASSETS	<u><u>1,937,699.57</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2005 · Accts Payable+retainag-Projects	
2005.05 · Accts Payable (+retainage) -JD1	5,000.00
Total 2005 · Accts Payable+retainag-Projects	<u>5,000.00</u>
2010 · Proj. Pay. to Adm (DueT/F)	
2016 · JD-1	5,993.84

NORTH FORK CROW RIVER WATERSHED DISTRICT

Balance Sheet

As of June 9, 2025

	Jun 9, 25
2019 · CD38	6,073.23
2023 · CD-7	86,640.70
2024 · CD-32	4,433.30
2036 · Pirz Lake AIS Project	20,941.50
2037 · Koronis Lake AIS Project	26,878.77
Total 2010 · Proj. Pay. to Adm (DueT/F)	150,961.34
2013 · Deferred Revenue-tax/assmt	
2013.01 · Deferred Revenue-taxes-Admin	3,936.04
2013.02 · Deferred Revenue-taxes-Septic	16.08
2013.03 · Deferred Revenue-taxes-R&KLevy	0.78
2013.06 · Deferred Revenue-tax -Data	27.18
2013 · Deferred Revenue-tax/assmt - Other	724,901.74
Total 2013 · Deferred Revenue-tax/assmt	728,881.82
2102 · Employee 125 Flex Benefit Plan	
2102E · Limited ME FLEX -Chris	-515.34
2102L · Dependent Care FSA - Admin	2,083.30
Total 2102 · Employee 125 Flex Benefit Plan	1,567.96
Total Other Current Liabilities	886,411.12
Total Current Liabilities	886,411.12
Total Liabilities	886,411.12
Equity	
3000 · Fund Balance	977,112.25
3002 · Fund Bal. CD-5	28,372.85
3003 · Fund Bal. CD-37	76,601.44
3004 · Fund Bal. JD-1	24,455.73
3006 · Fund Bal. R & K	51,833.44
3011 · Fund Bal-CD 21	9,692.42
3012 · Fund Bal-CD 38	-5,773.41
3014 · Fund Bal-JD 2	17,511.43
3015 · Fund Bal-CD-7	-85,118.31
3016 · Fund Bal-CD-32	-5,547.91
3017 · Fund Bal-CD-36	22,446.22
3018 · Fund Bal. - CD4	4,158.97
3019 · Fund Bal. - CD40	168.24
3020 · fund Bal. - CD43	-314.89
3023 · Fund Bal. - Pirz Lake AIS	-15,669.47
3024 · Fund Bal. - Koronis Lake AIS	-26,022.34
3025 · Fund Bal. - Rice Lake AIS	3,091.56
3100.06 · Fund Bal. -CD29	17,661.00
3100.14 · Fund Bal. Resvd-NFCRW Wide Proj	133,861.12
3100.20 · Fund Bal Reserved-Data Acq	13,222.27
Net Income	-190,454.16
Total Equity	1,051,288.45
TOTAL LIABILITIES & EQUITY	1,937,699.57

North Fork Crow River Watershed District
Proposed Regular Meeting Minutes
May 12, 2025

Managers Present: Ross Amundson, Jim Barchenger, Bob Brauchler, Jim Weller, Joe Flanders

Staff Present: Colton Henjum, Christine Knutson

Others Present: Ron Spanier, Randy Spanier, Steve Notch, Gary Berndt, Boyd Fischer

1. Call to Order

President Brauchler called the meeting to order at 7:00 pm.

2. Oath of Office

Joe Flanders of Meeker County and Robert Brauchler of Kandiyohi County were sworn in as NFCRWD Managers.

3. Review and Approve Agenda

Motion to approve the agenda made by Barchenger, seconded by Weller. Motion carried.

4. Consent Agenda Items

1. Treasurer's Report and Bills to May 12, 2025
 - a. Check Register - 106 Bonanza Checking Acct
 - b. P & L Detail – All Accounts
 - c. Balance Sheet – All Accounts

Motion to approve consent agenda made by Weller, seconded by Barchenger. Roll call.

Affirmative: Amundson, Barchenger, Brauchler, Weller, Flanders,

Opposed: None

Motion carried.

5. Minutes

April 14th, 2025 Regular Meeting Minutes.

Motion to approve the April 14th, 2025 regular meeting minutes made by Amundson, seconded by Barchenger.

Motion carried.

6. Staff Reports

A. Administrator's Report: Colton Henjum

1. Activities

Henjum provided a report on his activities for the month including attending the 1W1P TAC meeting, ditch projects, and grants.

B. Watershed Project Coordinator's Report: *Chloe Truebenbach* -None.

C. Funds Manager / Administrative Assistant Report: As noted in financial statements.

7. Program Reports

A. Permit Reports: None

B. Drainage Report:

1. Jd1 Br12 Fk6

Henjum provided a brief update on JD1 projects.

2. CD5:

Henjum shared a condition report and drone footage from CD5 where beaver dams and two washouts were occurring. Ron and Randy Spanier were present and gave some background on the washouts. It was decided landowners would fill out a drainage request and it would be reviewed at the next board meeting.

3. Other Ditch Business

The repair on JD2 has been completed and some extra trees have been removed.

Boyd Fischer noted the seeding on the buffer of CD32 had failed and there were areas that need to be replanted. Board consensus was to wait until the June meeting to see if they grow in.

8. Open Discussion from the Public:

Gary Berndt noted a beaver dam had been built on JD1 Br 12 Fk 6. Henjum to notify district trapper.

Boyd Fischer noted there were beaver dams west of the bridge near Big Grove Church.

9. Items for Next Meeting Agenda:

10. Board Member Reports:

11. Calendar Review:

12. FYI Items:

Manager Joe Flanders introduced himself.

13. Adjournment: Motion to adjourn made by Weller, seconded by Barchenger. Motion carried. Motion carried.

Ross Amundson –Secretary

Account Summary for (XXXXXXXX-037) Loan

JDI Ditch Improvmts loan # 26037

fund: 301

View Account and Routing Numbers

Account DITCH IMPROVEMENTS XXXXXXX-037 \$130,393.72

Account List | Account History | History Export | Trends

Balance Information		Interest Information	
Previous Business Day Ending Balance	\$130,393.72	Current Interest Rate	3.5000%
Loan Payoff Amount Remaining	\$130,693.81	Interest Paid - Current Year	\$92.05
Available Balance	\$0.00	Interest Paid - Previous Year	\$5,806.18
Original Loan Amount	\$700,000.00	Daily Accrual	\$12.5035
		Accrued Interest	\$300.09

Activity Information			
Next Payment	<u>Sunday</u> 7/6/2025		\$50,539.44
Term (in months)			96
Note Date & Amount		1/6/2021	\$700,000.00
Maturity Date		1/6/2029	
Officer		BYRON KNUTSON	

would have been:
48,276.30 = Prin.
2,263.14 = interest

RUN DATE: 05/27/2025 BONANZA VALLEY STATE BANK
LOAN CALCULATED PAYOFF

NORTH FORK CROW RIVER
WATERSHED DISTRICT
PO BOX 40
BROOTEN, MN 56316

PAYOFF INFORMATION FOR LOAN ACCOUNT #

26037

PAYOFF DATE	07/07/2025
PAYOFF AMOUNT	\$132,669.36
PRINCIPAL PORTION	\$130,393.72
INTEREST PORTION	\$2,275.64
SERVICE FEE PORTION	\$0.00
LATE CHARGE PORTION	\$0.00
OTHER FEES PORTION	\$0.00
SUSPENSE PORTION	\$0.00

7/7/25 pymt = 50,551.94
principal = 48,276.30
interest = 2,275.64

LOAN INFORMATION	BEFORE PAYMENT	AFTER PAYMENT
LOAN BALANCE	\$130,393.72	\$0.00
INTEREST BALANCE	\$2,275.64	\$0.00
MINIMUM INTEREST DUE	\$0.00	\$0.00
SERVICE FEE BALANCE	\$0.00	\$0.00
LATE CHARGE	\$0.00	\$0.00
OTHER FEES	\$0.00	\$0.00
SUSPENSE	\$0.00	\$0.00
TOTAL AMOUNT DUE	\$132,669.36	\$0.00
ONE DAYS INTEREST	\$12.5035	\$0.0000
PAYOFF DATE	07/07/2025	

Approve at June mtg
check signed 6/30/25 payroll
check/loan credit slips
copied & brought to bank
7/7/25

This is the payoff information you requested on your loan.
If payment is received after the PAYOFF DATE listed, additional charges may apply.
If you have further questions, please contact us at:

BONANZA VALLEY STATE BANK
147 CENTRAL AVE. S PO BOX 400
BROOTEN, MN 56316
(320) 346-2234

*** END OF REPORT ***



2025 Drainage Request Form

Request # 2025-_____ Request Type: Personal Telephone Mail Date/Time 5-13-25 10:00 A.M.

Request of RON SPANIER Telephone # (320) 212-5090

Are you: Landowner Renter Other (specify) _____

Landowner RON SPANIER

Address 32052 GR 130

Ditch System #5 Location STEARNS COUNTY

Sec: 24 Twp: 123N Range: 33W Township Name LAKE HENRY

Open Ditch Repair

- Close open ditch
 Cleanout
 _____ Lineal feet from Station _____ to Station _____
 Washout of Side Inlet Pipe Size _____
 Crossing (new or repair of existing)
 Private Pipe Size and Type _____
 Municipal: state County Township
 Pipe Size and Type _____
 Dam
 Beaver Dam
 Debris Dam

Comments See map Attached Section 24

Tile Repair

- Blowout Tile Size _____ Type: Concrete/Plastic
 Replacement Tile Size _____ Type: Concrete/Plastic
 Tile Outlet Tile Size _____ Type: Concrete/Plastic Pipe Size _____

Comments _____

RONALD SPANIER Ronald R. Spanier 5-13-25
 SAM HOPFER Sam Hopper
 SAM HOPFER Signature Sam Hopper Date _____

Rec'd by _____ Date _____

Section 24-123N-33W
N

COUNTY ROAD 130

SAM
&
TOM
HOPPER
PROPERTY

RON
SPANIER
PROPERTY

DNR
PROPERTY

CLEAN
DITCH
+

DITCH

REPAIR
WASH OUT
+

WASH
OUT

WASH
OUT

MAINTAIN
BUFFER
STRIP 11
00

ART
WUERTZ
PROPERTY WASH
OUT

JOHN
MUELLER
PROPERTY

ART
WURTZ
PROPERTY



2025 Drainage Request Form

Request # 2025-_____ Request Type: Personal Telephone Mail Date/Time 5/30/25

Request of Harold Marthaler Telephone # () --

Are you: Landowner Renter Other (specify) _____

Landowner _____

Address _____

Ditch System JD1 Location _____

Sec: 21 Twp: 125 Range: 35 Township Name Raymond

Open Ditch Repair

- Close open ditch
- Cleanout
_____ Lineal feet from Station _____ to Station _____
- Washout of ~~Side Inlet~~ Pipe Size _____
- Crossing (new or repair of existing)
 - Private Pipe Size and Type _____
 - Municipal: state County Township
Pipe Size and Type _____
- Dam
 - Beaver Dam
 - Debris Dam

Comments Clean out JD Brick PK 4 Sp 1, fix two side bank washouts

Tile Repair

- Blowout Tile Size _____ Type: Concrete/Plastic
- Replacement Tile Size _____ Type: Concrete/Plastic
- Tile Outlet Tile Size _____ Type: Concrete/Plastic Pipe Size _____

Comments _____

Signature [Signature]

Date 5-30-25

Rec'd by [Signature]

Date 5-30-25