

**North Fork Crow River Watershed District**  
**Approved Regular Meeting Minutes**  
**June 9, 2025**

**Managers Present:** Jim Barchenger, Bob Brauchler, Ross Amundson, Jim Weller

**Managers Absent:** Joe Flanders

**Staff Present:** Colton Henjum, Chloe Truebenbach, Christine Knutson

**Others Present:** Samantha Ewald, Gary Berendt, Boyd Fischer

**1. Call to Order**

President Brauchler called the meeting to order at 7:00 pm.

**2. Review and Approve Agenda**

Motion to approve the agenda made by Barchenger, seconded by Weller. Motion carried.

**3. Reorganization of the Board**

President Brauchler turned the meeting over to Secretary Amundson for election of President.

Manager Weller nominated Manager Brauchler as President.

Motion to cease nominations and cast a unanimous ballot to elect Manager Brauchler as President made by Manager Barchenger, seconded by Manager Weller. Motion carried.

Secretary Amundson turned the meeting over to President Brauchler.

Manager Amundson nominated Manager Weller as Vice-President.

Motion to cease nominations and cast a unanimous ballot to elect Manager Weller as Vice-President made by Manager Amundson, seconded by Manager Barchenger. Motion carried.

Manager Amundson nominated Manager Barchenger as Treasurer.

Motion to cease nominations and cast a unanimous ballot to elect Manager Barchenger as Treasurer made by Manager Amundson, seconded by Manager Weller. Motion carried.

Manager Barchenger nominated Manager Amundson as Secretary.

Motion to cease nominations and cast a unanimous ballot to elect Manager Amundson as Secretary made by Manager Barchenger, seconded by Manager Weller. Motion carried.

**4. Consent Agenda Items**

1. Treasurer's Report and Bills to June 9, 2025
  - a. Check Register - 106 Bonanza Checking Acct
  - b. P & L Detail – All Accounts
  - c. Balance Sheet – All Accounts

Motion to approve consent agenda made by Amundson, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Amundson, Weller

Absent: Flanders

Opposed: None

Motion carried.

**5. Minutes**

May 12, 2025 Regular Meeting Minutes.

Motion to approve the May 12, 2025 regular meeting minutes made by Amundson, seconded by Barchenger. Motion carried.

**6. Staff Reports**

**A. Administrator's Report:** Colton Henjum

**1. Activities**

Henjum noted activities including TAC meeting, ditch work and grant work.

**2. 2024 Audit**

Henjum presented the completed 2024 draft audit that was completed by Peterson Company. After review, motion to accept the 2024 Audit made by Barchenger, second by Weller. Motion carried.

**3. JD1 Loan Payment**

It was noted that JD1 has a loan payment that will be due on July 7<sup>th</sup>. After reviewing financial information, motion to pay JD1 loan payment made by Amundson, seconded by Weller. Roll Call.

Affirmative: Brauchler, Amundson, Weller

Absent: Flanders

Abstain: Barchenger

Opposed: None

Motion carried.

#### **4. Polaris Maintenance**

The Polaris Ranger needs an oil change and the windshield replaced. Motion to approve made by Weller, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Amundson, Weller

Absent: Flanders

Opposed: None

Motion carried.

#### **5. CAC Meeting Recap**

Samantha Ewald gave the board a recap of the spring CAC meeting.

#### **B. Watershed Project Coordinator's Report: *Chloe Truebenbach***

##### **1. Activities**

Truebenbach noted her activities for the month including water sampling, attending Water Fest in Paynesville, and AIS updates.

**C. Funds Manager / Administrative Assistant Report:** As noted in financial statements.

#### **7. Program Reports**

##### **A. Permit Reports:**

##### **1. 2025-02 CD5**

Henjum presented permit 2025-02 for a repair on CD5. Motion to have Houston Engineering look at the project and create a bid form made by Barchenger, seconded by Weller. Motion carried.

##### **2. 2025-03 JD1**

Henjum presented permit 2025-03 for a repair on JD1. Motion to approve the repair made by Amundson, seconded by Weller. Roll Call.

Affirmative: Brauchler, Amundson, Weller

Absent: Flanders

Abstain: Barchenger

Opposed: None

Motion carried.

##### **B. Drainage Report:**

##### **1. CD5**

Henjum noted work on CD5 would most likely occur in the fall once the crop is off.

##### **2. CD32**

Boyd Fischer noted the buffer on CD32 needs to be reseeded. Motion for Watershed to pay for the seed made by Amundson, seconded by Barchenger. Roll Call.

Affirmative: Brauchler, Amundson, Barchenger

Absent: Flanders

Abstain: Weller

Opposed: None

Motion carried.

#### **8. Open Discussion from the Public**

#### **9. Items for Next Meeting Agenda:**

**10. Board Member Reports:** President Brauchler gave an update on the 1W1P PC meeting.

#### **11. Calendar Review**

**12. FYI Items:** None.

**13. Adjournment:** Motion to adjourn made by Weller, seconded by Amundson. Motion carried.



Ross Amundson - Secretary