

# North Fork Crow River Watershed District

## Approved Regular Meeting Minutes

June 10, 2024

**Managers Present:** Jim Barchenger, Bob Brauchler, Ross Amundson, Jim Weller

**Managers Absent:** Jim Wuertz

**Staff Present:** Colton Henjum

**Others Present:** Ron Fuchs, John Kolb

### 1. Call to Order

President Brauchler called the meeting to order at 7:00 pm.

### 2. Oath of Office

Manager Barchenger was sworn in as a manager for the North Fork Crow River Watershed District.

### 3. Review and Approve Agenda

Motion to approve the revised agenda made by Weller, seconded by Amundson. Motion carried.

### 4. Reorganization of the Board

President Brauchler turned the meeting over to Secretary Amundson for election of President.

Manager Barchenger nominated Manager Brauchler as President.

Motion to cease nominations and cast a unanimous ballot to elect Manager Brauchler as President made by Manager Barchenger, seconded by Manager Weller. Motion carried.

Secretary Amundson turned the meeting over to President Brauchler.

Manager Barchenger nominated Manager Wuertz as Vice-President.

Motion to cease nominations and cast a unanimous ballot to elect Manager Wuertz as Vice-President made by Manager Barchenger, seconded by Manager Amundson. Motion carried.

Manager Weller nominated Manager Barchenger as Treasurer.

Motion to cease nominations and cast a unanimous ballot to elect Manager Barchenger as Treasurer made by Manager Weller, seconded by Manager Amundson. Motion carried.

Manager Barchenger nominated Manager Amundson as Secretary.

Motion to cease nominations and cast a unanimous ballot to elect Manager Amundson as Secretary made by Manager Barchenger, seconded by Manager Weller. Motion carried.

### 5. Consent Agenda Items

1. Treasurer's Report and Bills to June 10, 2024
  - a. Check Register - 106 Bonanza Checking Acct
  - b. P & L Detail - All Accounts
  - c. Balance Sheet - All Accounts

Motion to approve consent agenda made by Amundson, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Amundson, Weller      Absent: Wuertz      Opposed: None

Motion carried.

### 6. Minutes

May 13, 2024 Regular Meeting Minutes.

Motion to approve the May 13, 2024 regular meeting minutes made by Amundson, seconded by Barchenger. Motion carried.

### 7. Staff Reports

**A. Administrator's Report:** Colton Henjum

#### 1. Activities

Henjum noted activities including TAC meeting, ditch work, WPLMN sampling, and grant work. Henjum noted the program coordinator position would be filled at the end of July.

#### 2. MADI

The next MADI conference information was displayed to the board. Motion to approve two employees attending the conference made by Barchenger, seconded by Weller. Roll call.

Affirmative: Barchenger, Brauchler, Amundson, Weller  
Motion carried.

Absent: Wuertz

Opposed: None

### **3. MAWA meeting**

Henjum noted there was a MAWA meeting preceding the MAWD summer tour and he would like to attend. Motion to have Henjum attend the MAWA meeting made by Weller, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Amundson, Weller  
Motion carried.

Absent: Wuertz

Opposed: None

### **4. Truck Quotes**

Henjum presented various truck quotes to replace the District's work vehicle. Motion to purchase a truck from Schwieter's Chevrolet of Willmar using the Riparian Aid fund and trade in the Ford Ranger made by Barchenger, seconded by Weller. Roll call.

Affirmative: Barchenger, Brauchler, Amundson, Weller  
Motion carried.

Absent: Wuertz

Opposed: None

### **5. Budget and Assessment subcommittees**

It was decided that Managers Barchenger and Brauchler will serve on the budget subcommittee, and Managers Wuertz and Weller will serve on the assessment subcommittee. Henjum to coordinate meetings.

**B. Watershed Project Coordinator's Report:** None

**C. Funds Manager / Administrative Assistant Report:** As noted in financial statements.

## **8. Program Reports**

**A. Permit Reports:** A petition to clean out a section of JD2 was presented to the board. After discussion, a motion to approve up to \$10,000.00 for a repair was made by Barchenger, seconded by Weller. Roll call.

Affirmative: Barchenger, Brauchler, Amundson, Weller  
Motion carried.

Absent: Wuertz

Opposed: None

## **B. Drainage Report:**

### **1. JD1**

Henjum noted work was almost complete on the repair of JD1 Branch 12. Attorney Kolb provided the next steps for closing out the project.

### **2. Other Ditch Business**

A question was asked about the progress of the CD36 repair discussed earlier in the spring. Henjum noted he had a verbal estimate from MBC drainage for the repair, but more work was needed to determine the best course of action. Henjum has been acquiring estimates from engineering companies for a retention project on CD32. Conceptual estimates will be ready by the July board meeting.

## **9. Open Discussion from the Public**

**10. Items for Next Meeting Agenda:** JD1 items

**11. Board Member Reports:** President Brauchler gave an update on the 1W1P PC meeting

**12. Calendar Review:**

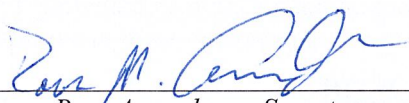
**13. FYI Items:** None

**14. Closed session-** Motion to enter closed session for attorney client meeting made by Barchenger, seconded by Weller. Motion carried.

Motion to close the closed session and return to open meeting made by Barchenger, seconded by Amundson. Motion Carried.

Motion to cancel contract with the Conservation Corps made by Barchenger, seconded by Weller. Motion carried.

**15. Adjournment:** Motion to adjourn made by Amundson, seconded by Weller. Motion carried.

  
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Ross Amundson - Secretary