

North Fork Crow River Watershed District

Approved Regular Meeting Minutes

February 12, 2024

Managers Present: Jim Barchenger, Bob Brauchler, Jim Weller, Jim Wuertz

Managers Absent: Ross Amundson

Staff Present: Colton Henjum, Amanda Craft, Christine Knutson

Others Present: Larry Ladwig, Boyce Fischer, Gary Berent, Ron Fuchs, Roger Imedike, Boyd Fischer

1. Call to Order

President Brauchler called the meeting to order at 1:00 pm.

2. Review and Approve Agenda

Motion to approve the revised agenda made by Weller, seconded by Barchenger. Motion carried.

3. Consent Agenda Items

1. Treasurer's Report and Bills to February 12, 2024
 - a. Check Register - 106 Bonanza Checking Acct
 - b. P & L Detail - All Accounts
 - c. Balance Sheet - All Accounts

Motion to approve consent agenda made by Wuertz, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Weller, Wuertz

Opposed: None

Motion carried.

4. Minutes

January 8, 2024 Regular Meeting Minutes.

Motion to approve the January 8, 2024 regular meeting minutes with corrections made by Barchenger, seconded by Weller. Motion carried.

5. Staff Reports

A. Administrator's Report: Colton Henjum

1. Activities

Henjum noted activities including TAC meeting, AMC Drainage Conference, ditch work, and grant work.

2. Resolution 2024-04 Staff Billing Rates

Motion to amend resolution 2024-04 made by Barchenger, seconded by Wuertz. Motion carried.

3. Office Server

Henjum noted the District's IT support noted the server has reached the end of its usable life. He also stated that prices are currently fluctuating drastically for new servers. Motion to have Henjum order a new server for a reasonable price made by Wuertz, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Weller, Wuertz

Opposed: None

Motion carried.

4. ATA Quote

A quote from ATA heating was presented for maintenance on the District's mini splits. Motion to approve the quote made by Barchenger, seconded by Weller. Roll call.

Affirmative: Barchenger, Brauchler, Weller, Wuertz

Opposed: None

Motion carried.

5. LMC Waiver Form

Motion to not waive LMC monetary limits on municipal tort liability insurance made by Barchenger, seconded by Wuertz. Motion carried.

6. Glacial Ridge Computing

Motion to pay \$100.00 GRC service charge made by Barchenger, seconded by Wuertz. Roll call.

Affirmative: Barchenger, Brauchler, Weller, Wuertz

Opposed: None

Motion carried.

Henjum noted the District needed a new laptop for the program coordinator. The old laptop is well over 15 years old and does not function with today's applications and programs. A quote from GRC was presented for a new laptop. Motion to purchase the laptop made by Barchenger, seconded by Weller. Roll call.

Affirmative: Barchenger, Brauchler, Weller, Wuertz

Opposed: None

Motion carried.

B. Watershed Project Coordinator's Report: Amanda Craft

1. Activities

Craft noted activities including working on drone training, annual report, AIS grants, 319 grant, and Earth Day planning. Craft also provided an update on the summer intern position.

2. Earth Day

Motion to donate \$500 for the Earth Day event at PWELC made by Barchenger, seconded by Wuertz. Roll call.

Affirmative: Barchenger, Brauchler, Weller, Wuertz

Opposed: None

Motion carried.

3. AIS Inspectors

Motion to hire Waterguards as the 2024 AIS inspection contractor made by Wuertz, seconded by Weller. Roll call.

Affirmative: Barchenger, Brauchler, Weller, Wuertz

Opposed: None

Motion carried.

C. Funds Manager / Administrative Assistant Report: As noted in financial statements.

6. Program Reports

A. Permit Reports

Request #2024-01 – CD32 Clean Out Request. Henjum presented a clean out request for CD32 Branch 2. Board consensus was to have Henjum acquire estimates for CD32 branch 2 as well as CD7.

B. Drainage Report:

1. JD1

Joe Lewis provided an update on JD1. The segments that have not been repaired are the more difficult or challenging sections. Henjum and Lewis attended a meeting with DNR for the repair of JD1 Br8 Fk1. More follow-up work and coordination with the DNR will be needed.

2. Other Ditch Business

Henjum noted that he had been in contact with a second ditch spraying contractor and they stated they would like to have a proposal ready by the March board meeting.

7. Open Discussion from the Public:

Boyce Fischer inquired about moving material for the City of Brooten's field crossing on CD37 next to the ditch. The Board concluded that would not be a problem. Henjum to inspect the downstream culvert to determine the size for the new crossing.

8. Items for Next Meeting Agenda:

9. Board Member Reports:

10. Calendar Review:

11. FYI Items: None

12. Adjournment: Motion to adjourn made by Barchenger, seconded by Wuertz. Motion carried.



James Weller – Acting Secretary