

North Fork Crow River Watershed District

Approved Regular Meeting Minutes

January 8, 2024

Managers Present: Jim Barchenger, Bob Brauchler, Jim Weller, Jim Wuertz

Managers Absent: Ross Amundson

Staff Present: Colton Henjum, Amanda Craft, Christine Knutson

Others Present: Charles Grimm, Ken Radermacher

1. Call to Order

President Brauchler called the meeting to order at 1:00 pm.

2. Review and Approve Agenda

Motion to approve the revised agenda made by Wuertz, seconded by Barchenger. Motion carried.

Motion to reassign \$3,611.02 of left over hail damage claim to the "unassigned" administration fund made by Barchenger, seconded by Weller. Motion carried. The funds will be used on the new garage construction.

3. Consent Agenda Items

1. Treasurer's Report and Bills to January 8, 2024
 - a. Check Register - 106 Bonanza Checking Acct
 - b. P & L Detail – All Accounts
 - c. Balance Sheet – All Accounts

Motion to approve consent agenda made by Wuertz, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Weller, Wuertz

Opposed: None

Motion carried.

4. Minutes

December 11, 2023 Regular Meeting Minutes.

Motion to approve the December 11, 2023 regular meeting minutes with corrections made by Barchenger, seconded by Weller. Motion carried.

5. Staff Reports

A. Administrator's Report: Colton Henjum

1. Activities

Henjum noted activities including new year files, meetings, and ditch work.

2. Resolution 2024-01 Annual Information

Motion to adopt Resolution 2024-01 made by Barchenger, seconded by Weller. Roll call.

Affirmative: Barchenger, Brauchler, Weller, Wuertz

Opposed: None

Motion carried.

3. Resolution 2024-02 Interest Rate for Insufficient Funds

Motion to adopt Resolution 2024-02 made by Barchenger, seconded by Weller. Motion carried.

4. Resolution 2024-03 Monthly Bills Approved

Motion to adopt resolution 2024-03 made by Wuertz, seconded by Barchenger. Motion carried

5. Resolution 2024-04 Staff Billing Rates

Motion to adopt resolution 2024-04 made by Barchenger, seconded by Wuertz. Motion carried.

6. Resolution 2024-05 Authorized Signatures

Motion to adopt resolution 2024-05 made by Barchenger, seconded by Weller. Motion carried.

7. CAC Members

A list of Citizens Advisory Committee members was presented to the board. Motion to approve CAC member list made by Weller, seconded by Barchenger. Motion carried.

8. Policy Review

Henjum reviewed the policy discussion that took place at the previous board meeting. Motion to put updated policies on the District website for public review made by Weller, seconded by Barchenger. Motion carried.

9. Koronis Lake Association Work Plan

Henjum presented the information he received from the KLA for their 2024 work plan. Motion to approve the work plan made by Wuertz, seconded by Barchenger. Motion carried.

10. Pirz Lake Association Work Plan

Henjum presented the information from the PLA for their 2024 work plan. Charlie Grimm was present from the PLA to answer any questions. Motion to approve the work plan made by Wuertz, seconded by Barchenger. Motion carried.

11. Pirz Lake Association Request

Henjum presented a pay request by the PLA from their project account. Motion to approve the pay request made by Barchenger, seconded by Weller. Roll call.

Affirmative: Barchenger, Brauchler, Weller, Wuertz

Opposed: None

Motion carried.

B. Watershed Project Coordinator's Report: Amanda Craft

1. Activities

Craft noted activities including working on drone training, annual report, AIS grants, and 319 grant. Craft also noted the City of Paynesville passed the adopt a drain program.

2. 2024 AFS Conference

Motion to approve Craft attending the 2024 AFS Conference made by Barchenger, seconded by Wuertz. Roll call.

Affirmative: Barchenger, Brauchler, Weller, Wuertz

Opposed: None

Motion carried.

C. Funds Manager / Administrative Assistant Report: As noted in financial statements.

6. Program Reports

A. Permit Reports

Henjum provided an update on the City of Brooten's permit request.

B. Drainage Report:

1. JD1

Henjum provided an update on the status of work being done on JD1.

2. CD 32

Henjum provided an update on his findings for the overlapping benefits on Boyce Fischer's property for CD32 and CD7. Board consensus was for Henjum to work with legal counsel to get the proper paperwork put together to finalize all requests made by Mr. Fischer.

3. Other Ditch Business

Henjum noted that he had reached out to ditch spraying contractors who would like to meet with the board to discuss spraying in 2024.

7. Open Discussion from the Public:

Ken Radermacher inquired about a culvert that was replaced on his property in 2000. He stated that a 30" culvert was replaced with a 24" culvert, and it is not properly draining the water during high flows. Board consensus was for Henjum to go look at it and report findings.

8. Items for Next Meeting Agenda:

9. Board Member Reports:

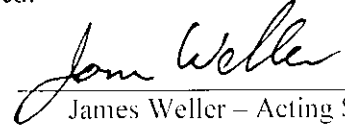
10. Calendar Review:

February 7 and 8 – AMC Drainage Conference

11. FYI Items: None

12. Adjournment

Motion to adjourn made by Weller, seconded by Barchenger. Motion carried.



James Weller – Acting Secretary