

North Fork Crow River Watershed District

Approved Regular Meeting Minutes

June 8th, 2020

Managers Present: Jim Barchenger, Bob Brauchler, John Hanson, Jim Weller, Jim Wuertz

Staff Present: Cris Skonard, Christopher Lundeen

Others Present: Kurt Deter (Rinke-Noonan), Joe Lewis (HEI), Roger Imdieke (Kandiyohi Commissioner), Steve Notch (Stearns Commissioner), Robert Cayton, Roger Lyon, Steve Fuchs, others.

1. Call to Order

President Brauchler called the meeting to order at 7:00 pm. The meeting was held via teleconference due to the Governor's Emergency Stay Safe MN order. The public was able to access the teleconference by requesting an access code.

2. Election of Officers—President Brauchler turned the meeting over to Manager Hanson for election of officers.

Hanson asked for nominations for President. Hanson nominated Bob Brauchler. Hearing no further nominations,

It was moved by Manager Wuertz, seconded by Manager Barchenger, to cease nominations and elect Bob Brauchler as President. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

President Brauchler asked for nominations for Vice President. Hanson nominated James Wuertz. Hearing no further nominations,

It was moved by Manager Wuertz, seconded by Manager Weller, to cease nominations and elect James Wuertz as Vice-President. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

President Brauchler asked for nominations for Secretary. Barchenger nominated John Hanson. Hearing no further nominations,

It was moved by Manager Barchenger, seconded by Manager Wuertz, to cease nominations and elect John Hanson as Secretary. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

President Brauchler asked for nominations for Treasurer. John Hanson nominated James Barchenger for Treasurer. Hearing no further nominations,

It was moved by Manager Wuertz, seconded by Manager Weller, to cease nominations and elect James Barchenger as Treasurer. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

3. Review and Approve Agenda

Motion to approve the agenda made by Barchenger, seconded by Weller. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

4. Consent Agenda Items

1. Treasurer's Report and Bills to June 8th, 2020
 - a. Check Register - 106 Bonanza Checking Acct
 - b. P & L Detail – All Accounts
 - c. Balance Sheet – All Accounts

Motion to approve consent agenda made by Hanson, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

5. Minutes

May 11, 2020 Regular Meeting Minutes

Motion to approve the minutes made by Wuertz, seconded by Barchenger. Roll Call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

6. Staff Reports

A. Administrator's Report:

1. Activities

Skonard updated the Board on various activities within the District. All staff are working remotely from home due to the Stay Safe MN order.

2. Bergan KDV Audit Report

Chris Hall presented the 2019 Audit report.

Motion to accept the 2019 Audit report made by Barchenger, seconded by Hanson. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

3. Koronis Lake Association (KLA) Update: Engineers Report, Appraisers

Skonard reported the Engineers report had been received and ready to forward to DNR and BWSR for comments.

Skonard also noted the appraisers will have a report for the July meeting.

Motion to accept the Engineers report and forward to the DNR and BWSR for comments made by Wuertz, seconded by Hanson. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

4. 1W1P MOCA – Resolution 2020-07

Skonard introduced Resolution 2020-07 the North Fork Crow River Memorandum of Cooperative Agreement.

Hanson discussed the resolution as approved by the 1W1P policy committee. Commissioner Imdieke also provided comment.

Motion to approve Resolution 2020-07 made by Hanson, seconded by Wuertz. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried

5. Additional Business

Robert Cayton addressed the Board regarding his assessment on the Pirz Lake project. Board directed Skonard to contact the Appraisers for their input.

B. Watershed Project Coordinator's Report:

1. Activity Report:

Lundeen gave a report of his activities including site monitoring twice a month and during heavy rain events, lake sampling and preparing lake reports. Noted that AIS monitoring is at full strength.

2. WPLMN Grant

Lundeen presented the WPLMN grant with the MPCA for approval. This grant provides funds to sample monitoring locations for the MPCA.

Motion to approve the WPLMN grant made by Weller, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

3. Additional Business

Lundeen presented the Memorandum of Understanding between the NFCRWD and the MFCRWD regarding MFCRWD sub-contracting to the NFCRWD for sampling under the WPLMN grant.

Motion to approve the MOU made by Hanson, seconded by Wuertz. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried

C. Funds Manager / Administrative Assistant Report: As reported in Financial Statements.

7. Program Reports

A. Permit Report: None

B. Drainage Report:

1. JD1 Main and Branches: Status Update

Joe Lewis updated the Board on the status of JD1 culvert lowering on BR8 and BR9. Lewis has been coordinating with the Pope County Highway Engineer. Discussion whether to seek cost share with Pope County.

Motion to explore 50-50 cost share with Pope County made by Weller, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

Prairie Storm Update:

Skonard reported his inspection of the ditch on the north end of Prairie Storm. Noted that water was flowing and there was approximately six inches of water in the ditch. Roger Lyon disagreed with the evaluation. Board consensus to have a meeting between the District, Chris Meehan (Project Engineer), and with Mr. Scott Glup (USFWS).

JD1 Main Repair Update:

Skonard and Lewis updated the Board on the JD1 Main repair between Pope CR22 and Mud Lake. MBC is currently on-site removing sediment.

2. CD5: Update

Skonard informed the Board that repair has been completed and it appears that no additional cleanout of the ditch downstream will be needed.

3. CD37 Update

Attorney Deter updated the Board on the Fuchs' ditch issue.

4. CD32 Update

Attorney Deter briefly described a letter from an attorney representing Boyd Fischer regarding the tile replacement on his property and the Easement Agreement with the District. The Marthaler-Weller repair has completed the ditch closure

5. Other Ditch Business

None

C. Board Member Meeting Reports:

Hanson reported on the Rice Lake Association petition drive to establish an AIS project. Also noted completion of an aquatic survey.

7. Items for Next Meeting Agenda:

Herickhoff's to appear at July meeting regarding January permit application, pending Governor's Stay Safe MN order.

1 WIP approved NRCS practices

8. Open Discussion from the Public:

Steve Fuchs questioned why an engineering study has not been initiated to address the culvert upstream of their property. Attorney Deter reminded Mr. Fuchs that Fuchs' have appealed their benefits on CD37. No action will occur until appeal is resolved. A meeting will be setup to discuss the culvert issue.

9. Calendar Review:

Contact the Administrator for future events.

10. FYI Items:

Skonard requested managers to submit their claim forms electronically or via picture followed up with a mailed copy to expedite the reimbursement process.

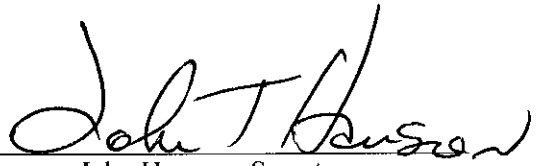
11. Adjournment:

Motion to adjourn made by Weller, seconded by Barchenger. Roll call vote.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

Meeting Adjourned at 8:25 p.m.



John Hanson – Secretary
July 13, 2020