

## North Fork Crow River Watershed District Approved Regular Meeting Minutes February 11<sup>th</sup>, 2019

**Managers Present:** Jim Barchenger, Bob Brauchler, Jim Wuertz

**Non-Voting Managers Present (Phone):** Gary Berndt, John Hanson

**Staff Present:** Cris Skonard, Christine Knutson, Christopher Lundeen

**Others Present:** Kurt Deter (Rinke-Noonan), Roger Imdieke (Kandiyouhi Commissioner), Ralph Klassan, Ken Radermacher, Larry Ladwig, Tom Weber, Kevin Farnum, Karen Langmo, Jim Weller, Boyd Fischer, others

### 1. Call to Order

President Wuertz called the meeting to order at 1:00 pm.

### 2. Appoint Acting Secretary

Motion to temporarily appoint Manager Brauchler as Acting Secretary for February made by Manager Wuertz, seconded by Manager Barchenger. Motion carried.

### 3. Review and Approve Agenda

Motion to approve the revised agenda to include Tom Weber (Pirz Lake Association) made by Barchenger, seconded by Brauchler. Motion carried.

### 4. Consent Agenda Items

1. Treasurer's Report and Bills to February 11<sup>th</sup>, 2019
  - a. Check Register - 106 Bonanza Checking Acct
  - b. P & L Detail – All Accounts
  - c. Balance Sheet – All Accounts

Motion to approve consent agenda with approval of the Stearns County Audit fee made by Brauchler, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None

Motion carried.

### 5. Minutes

January 14<sup>th</sup>, 2019 Regular Meeting Minutes

Motion to table the minutes until March made by Barchenger, seconded by Brauchler. Motion carried.

### 6. Open Discussion from the Public

President Wuertz asked for comment from the public.

No Public comment.

### 7. Staff Reports

#### A. Administrator's Report:

##### 1. Activities

Skonard updated the Board on various activities within the District. Noted attending 1W1P Technical Advisory Committee (TAC) meeting. Provided a brief report on the Dem-Con Landfill meeting in Hawick. Also reported that he was appointed as the watershed representative to the Drainage Work Group with the next meeting in June.

##### 2. Kevin Farnum (Lake Koronis)

Kevin Farnum representing Koronis Lake Association gave a brief summary of their intention to submit a petition to establish a project to support Starry Stonewort control on Lake Koronis. Board consensus for KLA to move forward.

##### 3. Tom Weber (Pirz Lake)

Tom Weber representing Pirz Lake Association gave a brief summary of their intention to submit a petition to establish a project to support aquatic invasive species control, particularly curly leaf pond weed. Board consensus for PLA to move forward.

#### **4. Workman's Comp Quote**

Skonard submitted a quote for Workman's Compensation through the League of Minnesota Cities/Insurance Trust. Motion to approve the liability insurance quote from LMC/IT in the amount of \$1,387 made by Barchenger, seconded by Brauchler. Roll call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None  
Motion carried

#### **5. Liability Insurance Quote**

Skonard submitted a quote for Liability Insurance through the League of Minnesota Cities/Insurance Trust. Motion to approve the quote from LMC/IT in the amount of \$6,678 made by Barchenger, seconded by Brauchler. Roll call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None  
Motion carried.

#### **6. Farmers Fair Landowner Support**

Suggestion to assist district farmers to attend the Farmers Fair on March 7, 2019.

Motion to pay the \$10 pre-registration fee for the first 30 individuals from the education account made by Barchenger, seconded by Brauchler. Roll call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None  
Motion carried.

#### **7. Winter Manure Application Discussion**

Discussion to send out letters to district livestock producers reminding them of winter manure land application rules. Consensus it was too late in the year and to have the discussion this summer, suggest submitting news article to local papers.

#### **8. Watershed Boundary Change**

Joe Lewis presented a map showing the potential boundary disputes with Sauk River Watershed District and Middle Fork Watershed District. Consensus to have Skonard work with HEI to determine extent of boundary issues.

### **B. Watershed Project Coordinator's Report:**

#### **1. Activity Report:**

Lundeen gave a report of his activities. Grant reporting was completed and submitted by February 1. Sent out nearly 300 letters to landowners regarding BMP grant money availability through Stearns SWCD. Completed the AIS boat inspection annual report.

**C. Funds Manager / Administrative Assistant Report:** As reported in Financial Statements.

### **8. Program Reports**

#### **A. Permit Report:**

None

#### **B. Drainage Report:**

##### **1. CD32: Status Update-Mitchell Control Structure:**

Joe Lewis provided the Board an updated vendor quote which also used plastic pipe. Consensus to have Lewis prepare a detailed installation report prior to next Board meeting.

##### **CD32: States Border Construction-Update**

Skonard provided a status update. Landowners' consensus is to start legal action against States Borders Construction. Board recommended the CD32 Landowner Committee and Administrator meet with Attorney Justin to define direction.

Motion to direct the Administrator and CD32 Landowner Committee meet with Attorney Justin to begin legal proceedings against Sates Borders Construction made by Barchenger, seconded by Brauchler. Roll Call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None  
Motion carried.

**2. CD7: MBC Pay Application #5**

Skonard informed the Board of a pay application error at the January meeting. ISG provided a payment application to bring all payments to date.

Motion to pay MBC Drainage in the amount of \$7,800 made by Brauchler, seconded by Barchenger. Roll call.  
Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None  
Motion carried.

**3. CD37: Update: City of Brooten**

Skonard informed the Board the City wishes to install a field crossover on CD37 west of the airport due to a landlocked parcel. Consensus of the Board, based on current policy, is to pay for the pipe and have the city install it. The City must submit a permit application. Skonard to inform the City.

**4. Bonanza Valley State Bank line of credit**

The Board directed Skonard and Barchenger at the January meeting to enter into discussions with Bonanza Valley State Bank to convert the line of credit into a loan and seek an additional line of credit. Also discussed borrowing against administrative funds to pay off the smaller line of credit principal amounts for JD1, CD29, CD36 and CD37.

Motion to pay interest through February 12, 2019 in the amount of \$2,101.50 made by Barchenger, seconded by Brauchler. Roll call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None  
Motion carried.

Motion to borrow \$17,271.06 from the Administrative fund to pay principal balances from the line of credit for JD1, CD29R, CD36R and CD37R made by Barchenger, seconded by Brauchler. Roll call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None  
Motion carried.

Motion to enter into \$330,000 loan with Bonanza Valley State Bank to cover CD7 expenses made by Brauchler, seconded by Wuertz. Roll call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None  
Motion carried.

Motion to authorize a \$300,000 line of credit with Bonanza Valley State Bank for future ditch expenses made by Brauchler, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None  
Motion carried.

**5. Other Ditch Business**

Skonard informed the Board that a JD1 construction plan will be forwarded to the DNR and WCA staff.

**C. Board Member Meeting Reports:**

None

**9. Items for Next Meeting Agenda:**

January 14<sup>th</sup>, 2019 Minutes Approval

**10. Calendar Review:**

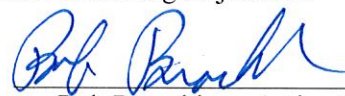
Three month outlook calendar provided.

**11. FYI Items:**

None

**12. Adjournment:**

Motion to adjourn made by Barchenger, seconded by Brauchler. Motion carried. Meeting Adjourned.



Bob Brauchler – Acting Secretary