

## North Fork Crow River Watershed District Approved Regular Meeting Minutes July 17<sup>th</sup>, 2017

**Managers Present:** Gary Berndt, Bob Brauchler, Jim Wuertz, Jim Barchenger, John Hanson

**Managers Absent:** None

**Staff Present:** Cris Skonard, Christine Knutson, Christopher Lundeen, Nick Budde

**Others Present:** Kurt Deter (Rinke-Noonan), Roger Lyon, Earl Kasper, Larry Ladwig, Art Marthaler, Geoff Kramer (RESPEC), Mike Loscheider (Timewell), Brad Henry (Timewell), Mark Origer (ISG), Austin Reiger (ISG), Joe Lewis (HEI), Jim Weller, Boyd Fischer, Ralph Klassen, Harold Marthaler, others

### 1. Call to Order

President Wuertz called the meeting to order at 7:00 pm.

### 2. Oath of Office

Bob Brauchler and Jim Wuertz read the Oath of Office as required by BWSR policy.

Manager Berndt questioned the process of taking the Oath of Office now versus after county appointment. Administrator Skonard informed the Board that we were following BWSR directive after the MN Secretary of State Office gave their opinion.

### 3. Review and Approve Agenda

Motion to approve the revised agenda made by Manager Barchenger, seconded by Manager Brauchler. Motion carried.

### 4. Consent Agenda Items

President Wuertz called for a motion to approve the consent agenda.

1. Treasurer's Report and Bills to July 17<sup>th</sup>, 2107
  - a. Check Register - 106 Bonanza Checking Acct
  - b. P & L Detail – All Accounts
  - c. Balance Sheet – All Accounts

Motion to approve consent agenda made by Berndt, seconded by Brauchler. Motion carried.

Affirmative: Barchenger, Berndt, Brauchler, Hanson, Wuertz

Opposed: None

### 5. Minutes

June 12<sup>th</sup>, 2017 Regular Meeting Minutes

Motion to approve the minutes as corrected made by Barchenger, seconded by Berndt. Motion carried.

### 6. Open Discussion from the Public

President Wuertz asked for comment from the public.

Boyd Fischer reported the buffer in his area had been sprayed and witnessed dead vegetation on the newly seeded buffer. Jim Weller also noted spray drift beyond the buffer into his soybean field. Skonard to inspect areas.

## Agenda

### 7. Staff Reports

#### A. Administrator's Report:

##### 1. Activities

Skonard updated the Board on various activities within the District.

##### 2. ADA Meeting/MAWD Summer Tour

Skonard updated the Board on the Association of District Administrators meeting held during the summer tour.

##### 3. Project Financing

Skonard informed the Board of the need for temporary financing until assessments go out this fall. He and Manager Barchenger met with Bonanza Valley State Bank to work out a \$500,000 financial arrangement.

Motion to authorize Skonard and Barchenger to sign financial papers for a \$500,000 loan for 15 months at 4.25% AVR from Bonanza Valley State Bank and pay a \$110 application fee made by Berndt, seconded by Brauchler.

Motion carried.

Affirmative: Barchenger, Berndt, Brauchler, Hanson, Wuertz

Opposed: None

##### 4. Budget Committee/Budget Hearing

Skonard informed the Board that a proposed budget needed to be made for 2018. Consensus was for Barchenger and Hanson to meet with Skonard to develop a 2018 budget.

Motion to set the 2018 Budget Hearing on August 14, 2017 at 8:00 pm made by Brauchler, seconded by Barchenger. Motion carried.

##### 5. Additional Business

Skonard presented a financial request from the Pope and Stevens SWCD's to support the 11<sup>th</sup> Annual Conservation Day.

Motion to support the Conservation Day in the amount of \$200 made by Hanson, seconded by Barchenger. Motion carried.

Affirmative: Barchenger, Berndt, Brauchler, Hanson, Wuertz

Opposed: None

Skonard requested Board for attendance priority for three concurrent meetings which affect the District. Board directed Skonard to attend the Buffer Update meeting in Waite Park, Attorney Deter will attend the Viewer's meeting and update Board as needed.

#### B. Technician's Report:

##### 1. Activity Report:

Lundeen gave report of his activities. Prior buffer violations on CD5 were checked for compliance in conjunction with additional buffer staking. Lundeen noted high e-coli monitoring results in the upper reaches of JD1 BR12.

Lundeen and Intern Budde attended the Cover Crop Field Day and noted effectiveness of cover crops.

##### 2. AIS Inspection Update

Inspection conducted as planned with many hours logged at the boat accesses. Noted that DNR is not providing sufficient notice of their inspections. If location is manned by DNR personnel then Watershed inspector will move to approved unmanned location. Also Starry Stonewort has been discovered again on Rice Lake near the south public access.

### **C. Funds Manager / Administrative Assistant Report:**

As reported in Financial Statements.

## **8. Program Reports**

### **A. Permit Report:**

Robbie Roelike Outlet Permit: Consensus that Board action not required.

### **B. Drainage Report:**

#### **1. CD 21: Status Update:**

Skonard informed the Board that he will be in contact with Land Pride to get contract in place.

#### **2. CD 32: Status Update**

Skonard presented a pay request from Mid Minnesota Excavating (MME) for work completed on the Hanson/Heieie properties.

Motion to approve the pay request to MME in the amount of \$10,191.60 made by Barchenger, seconded by Brauchler. Motion carried.

Affirmative: Barchenger, Brauchler, Hanson, Wuertz

Opposed: None

Abstained: Berndt (benefited land owner)

Geoff Kramer (RESPEC) presented a report regarding the inspection of the tile line replacements. Mr. Kramer noted several deficiencies in the tile lines and recommended replacement of most of the tile lines. Public discussion followed with Attorney Deter stating that a plan needs to be in place prior to starting the repairs.

Motion to authorize RESPEC to draft a repair letter and send to States Borders Construction made by Barchenger, seconded by Hanson. Motion carried. Berndt abstained as a benefitted land owner.

#### **3. CD7: Update:**

Mark Origer (ISG) gave a presentation on the status of the repair. Skonard presented an invoice from ISG in the amount of \$12,348.00.

Motion to approve the invoice to ISG in the amount of \$12,348.00 made by Barchenger, seconded by Brauchler. Motion carried.

Affirmative: Barchenger, Berndt, Brauchler, Hanson, Wuertz

Opposed: None

Skonard presented a partial pay request from MBC drainage in the amount of \$132,472.94.

Motion to approve the pay request to MBC Drainage in the amount of \$132,472.94 made by Berndt, seconded by Barchenger. Motion carried.

Affirmative: Barchenger, Berndt, Brauchler, Hanson, Wuertz

Opposed: None

#### **4. JD 1 Main and Branches: Status Update:**

Joe Lewis updated the Board on his final drive through of BR12. Lewis presented a pay request and change order which reflect the final quantities of work performed on JD1 BR12. Deter recommended that a hearing be held to re-establish the record which basically sets the ditch status as the new benchmark for further work. Board directed Skonard to setup a public meeting to discuss future repairs on the remaining portion of JD1 on Monday, August 7, 2017 at 7:00 pm at the Padua Pub.

Motion to approve change order #3 on JD1 BR12 made by Barchenger, seconded by Brauchler. Motion carried.  
Berndt abstained as a benefitted land owner.

Motion to approve the pay request to MBC Drainage in the amount of \$38,921.19 made by Barchenger, seconded by Hanson. Motion carried.

Affirmative: Barchenger, Brauchler, Hanson, Wuertz

Opposed: None

Abstained: Berndt (benefitted land owner)

**5. CD43 Update:**

Skonard updated the Board regarding a meeting held with Ethan Jensen and the control structure.

**6. CD 37: Update**

Waiting for DNR to issue a permit for access to Oxcart WMA for beaver dam removal on CD37.

**7. Other Ditch Business:**

Skonard informed the Board that H2Overviewers had started on the GIS work for the redetermination.

**C. Board Member Meeting Reports:**

Manger Hanson updated the Board on the MAWD Summer Tour and the approved By-Law changes. Manager Brauchler updated the Board of his attendance at the Koronis Lake Association meeting and Paynesville Township.

**9. Items for Next Meeting Agenda:**

Budget Hearing

**10. Calendar Review:**

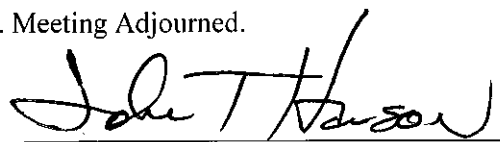
Three month outlook calendar provided.

**11. FYI Items:**

Jason Weinerman, has informed us that the BWSR Board has authorized a public meeting to discuss the expansion of the NFCRWD Board of Managers. Date and location TBA later.

**12. Adjournment:**

Motion to adjourn made by Berndt, seconded by Hanson. Motion carried. Meeting Adjourned.

  
John Hanson – Secretary

August 14, 2017