

North Fork Crow River Watershed District Special Meeting Approved Minutes December 29th, 2015

Managers Present: Berndt, Wuertz, Barchenger, Brauchler

Managers Absent: Hanson

Staff Present: Tara Ostendorf

Others Present: None

Call to Order:

Chairperson Wuertz called the meeting to order at 1:00 pm.

Chairperson Wuertz called for nominations to appoint acting secretary. Managers Manager Berndt volunteered to serve as acting secretary.

Regular Agenda

Approve Bills

Treasurer's Report and Bills for 2015 End

- a. **Check Register - 106 Bonanza Checking Acct**
- b. **P & L Detail – All Accounts**
- c. **Balance Sheet – All Accounts**

Motion to accept Treasurer's report and pay bills for end of 2015 fiscal year made by Manager Brauchler, seconded by Manager Barchenger. Motion carried with all in favor.

Additional Items

Approve Payment: ALT DRNG 2015-02 Richard Mueller (\$1,860.08)

Motion to approve payment made by Manager Barchenger, seconded by Manager Berndt. Motion carried with all in favor. Manager Brauchler abstained due to conflict of interest with business relationship.

Insurance Renewal for 2016

Manager Brauchler inquired as to the status of the District's policy renewal for errors and omissions and other coverage. Ostendorf stated that she has set a meeting with Fenstra Insurance on January 5th to discuss current coverage, gaps in coverage and discuss options for coverage renewal and adjustments in 2016. Managers also directed Ostendorf to obtain information related to alternative insurance agency rates and commissions for discussion at the January meeting.

Stearns County Fund Balance on Ditches

Ostendorf informed the Board that in discussions related to CD 32 and JD1 bonding with Stearns County, it has come to her attention that the County is still holding fund balances for a number of the systems that were turned over to the District. The total fund balances are thought to exceed \$100,000. Ostendorf stated that she is working with the County to have those funds returned. After discussion, Board directed Ostendorf to ask the County if funds are to be returned with interest.

Ditch Assessment Tool

Ostendorf showed the Board the deliverables to date from RESPEC engineering including benefiting acres maps for CD 32, CD 37 and JD1 and corresponding assessment data. Board discussed various information presented.

CD 7 Plan and Profile

Ostendorf informed the Board that she had received the plan and profile sheets from Bollig Engineering. Ostendorf stated that after reviewing the scope of services for the work from Bollig, the District had only requested that the work be conducted on the upstream half of the ditch, starting at HWY 13. After reviewing the conditions as presented in the plan and profile sheets, Ostendorf stated that she would not be comfortable beginning a repair without information on the outlet of the ditch south of HWY13. Current conditions show considerable accumulation and repairing only the upstream portion of the ditch may lead to flooding and other issues. Ostendorf walked through the plan and profile sheets with the Board to show existing conditions. Board discussed options for additional engineering and directed staff to come up with options at the January meeting.

Meeting Adjourn:

Motion to adjourn made by Manager Brauchler, seconded by Manager Berndt. Meeting Adjourned.

Gary Berndt – Acting Secretary