



Regular Meeting Agenda

September 14, 2015

Located at: 1030 Front Street at 7:00 p.m.

Agenda Codes: BA-Board Action Required, D-Discussion Item

| <u>Time</u> | | <u>Packet Page</u> | <u>BA / D</u> | | | | | | |
|-------------|---|------------------------|---|-------|----|---|-------|--|----------------------------------|
| 7:00 | <p>1. Call to Order – Chairperson Wuertz</p> <p>2. Review & Approve Agenda - President Wuertz <i>Additional items or correction to be added to the agenda for action or information.</i></p> <p>4. Consent Agenda Items (All items approved by one motion) <u>Treasurer’s Report and Bills to September 14th, 2015.</u></p> <p>a. Check Register - 106 Bonanza Checking Acct Pg 1</p> <p>b. P & L Detail – All Accounts Pg 3</p> <p>c. Balance Sheet – All Accounts Pg 9</p> <p><u>Minutes</u></p> <p>d. August 10, 2015 Regular Meeting Minutes Pg 11</p> <p><u>Additional Consent Items</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">f.</td> <td style="width: 75%;">Approve AIS Monitoring In-Kind Donation (<i>Admin-Edu</i>): \$500</td> <td style="width: 20%; text-align: center;">Pg 17</td> </tr> <tr> <td style="text-align: center;">g.</td> <td>Approve Donation to CROW River Clean-up (<i>Admin-Edu</i>): \$300</td> <td style="text-align: center;">Pg 18</td> </tr> </table> | f. | Approve AIS Monitoring In-Kind Donation (<i>Admin-Edu</i>): \$500 | Pg 17 | g. | Approve Donation to CROW River Clean-up (<i>Admin-Edu</i>): \$300 | Pg 18 | | <p></p> <p></p> <p>BA</p> |
| f. | Approve AIS Monitoring In-Kind Donation (<i>Admin-Edu</i>): \$500 | Pg 17 | | | | | | | |
| g. | Approve Donation to CROW River Clean-up (<i>Admin-Edu</i>): \$300 | Pg 18 | | | | | | | |
| | <p>5. Open Discussion from the Public <i>Opportunity for the public to address the NFCRWD Board of Managers.</i></p> | | | | | | | | |

REGULAR AGENDA ITEMS

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|----------------|--|-------------|
| 8:00 pm | <p>6. Public Hearings</p> <p>1. <u>JD 1 Partial Abandonment - Continuation</u> Hearing continued from July 13th, 2015.</p> | BA |
| 8:30 pm | <p>2. <u>JD 1 Impoundment Project – Continuation</u> Hearing continued from August 10th, 2015. Review and hear comment on a submitted petition for an impoundment project affecting JD1.</p> | D/BA |



| <u>Time</u> | | <u>Packet Page</u> | <u>BA / D</u> |
|-------------|---|------------------------|---------------|
| 7:10 | 7. Guest Speakers / Presentations | | |
| | a. Drainage Assessment Tool – Paul Senne, RESPEC Consulting | | BA |
| | 1. <u>RESPEC scope for Drainage Assessment Project Interface:</u> Presentation on tool for conducting drainage assessments; Review and approve statement of work and cost estimate for Ditch Benefit & Development of Ditch Assessment Project Setup Interface in the amount of \$24,336.85 to be spread over corresponding ditch fund accounts. | Pg 19 | D/BA |
| 7:10 | 8. Staff Reports | | |
| | a. Administrator’s Report – Tara Ostendorf | | |
| | 1. <u>Drainage Records Update & Drainage Management Plan Proposal:</u> Presentation of full system planning needs for all drainage systems | | D/BA |
| | 2. <u>Discussion of salary survey and updated payment rate schedule.</u> | Pg 23 | D/BA |
| | 3. <u>Discussion of goals for CAC:</u> Direction to Administrator on coordinating meetings and overall vision. | Pg 26 | D |
| | 4. <u>Discussion of holding public information meetings</u> regarding buffer legislation. | | D/BA |
| | 5. <u>Additional Business.</u> | | |
| | b. Technician’s Report – Christopher Lundeen | | |
| | 1. Activity Report. | | D |
| | 2. Update on 2015 AIS Program | | D |
| | 3. Koronis Infestation Report | Pg 27 | D |
| | 4. Grove Lake Reimbursement: <u>Approval of Resolution 2015- 20</u> to return funding for 2015 contribution to AIS Inspections. | Pg 38 | BA |
| | c. Bookkeeper / Administrative Assistant’s Report – Christine Knutson | | |
| | 1. As reported in Financial Statements | | |
| 7:30 | 8. Program Reports | | |
| | a. Permit Report - Tara Ostendorf | | |
| | 1. 2015-06: Jensen Field Crossing | Pg 39 | BA |



| <u>Time</u> | | <u>Packet Page</u> | <u>BA / D</u> |
|-------------|---|------------------------|---------------|
| | b. Drainage Report – Tara Ostendorf | | |
| | 1. <u>JD1 BR12 – HEI Change in Scope of Services to include Wetland Permitting</u> Review and approve scope from HEI to assist / prepare wetland permitting requirements for JD1 BR12 Repair; approve scope items 1-2 in the amount of \$6,650. | Pg 42 | BA |
| | 2. <u>CD 32: Petition to Repair Portion of CD 32 Adjacent to and North of the Public Waters Basin Known as “Banker’s Slough”</u> Review submitted petition under 103E.715; Legal to advise proceedings | | BA |
| | 3. <u>CD 37– Request for Repair</u> Review repair request and inspection report for CD 37 | | D |
| | 4. <u>CD 21 – Inspection Report</u> Review repair request and inspection report for CD 21 | | D |
| | 5. <u>CD 43</u> –Update on insurance claim; Review and approve HEI Proposal for Survey, Repair Plans, Bid Documents, Construction Oversight and As-Builts (\$34,800) | Pg 44 | BA |
| | 6. <u>JD1 BR8 Fk1 – Weller Drainage Request</u> Review inspection report. | | D |
| | 7. <u>CD 29/37 (?): Petition for Repair</u> Review petition for repair as submitted; legal to advise proceedings | Pg 54 | BA |
| | 9. <u>Other Ditch Business -</u> | | |

c. Board Member Meeting Reports

9:00 8. Items for Next Meeting Agenda

9. Calendar Review

| <u>Meeting Date</u> | <u>Meeting Description</u> | <u>Meeting Location</u> | <u>Meeting Time</u> |
|---------------------------------|----------------------------|-------------------------|---------------------|
| Fri. Sept 11 2015 | Pope County Waterfest | Glenwood MN | |
| Wed, Sept 16 th 2015 | Drainage Webinar | NFCRWD Office | 9:00 am |

8. FYI Items

- Grove Lake Aquatic Plant Survey Request for Proposals - Memo Pg 57
- Various local newspaper articles Pg 61

10. Adjournment

***** Next meeting: Monday, October 12, 2015 at 7:00 pm *****