



Regular Meeting Agenda

April 13, 2015

Located at: 1030 Front Street at 7:00 p.m.

Agenda Codes: BA-Board Action Required, D-Discussion Item

<u>Time</u>		<u>Packet</u>	<u>BA / D</u>
		<u>Page</u>	
7:00	1. Call to Order – President Wuertz		
7:01	2. Review & Approve Agenda - President Wuertz <i>Additional items or correction to be added to the agenda for action or information.</i>		BA
7:05	3. Consent Agenda Items (All items approved by one motion)		BA
	<u>Treasurer’s Report and Bills to March 9th, 2015.</u>		
	a. Check Register - 106 Bonanza Checking Acct	Pg. 1	
	b. P & L Detail – All Accounts	Pg. 3	
	c. Balance Sheet – All Accounts	Pg. 7	
	<u>Minutes</u>		
	d. March 9, 2015 Regular Meeting Minutes	Pg. 9	
	e. March 27, 2015 Special Meeting Minutes	Pg. 13	
	<u>Additional Consent Items</u>		
	f. Approve 2015-05 Resolution - Billable Rates for 2015	Pg. 14	
	g. Approve 2015-06 Resolution – FY2015 BWSR Grant Agreement	Pg. 15	
	h. Authorize Drainage DB Subscription Agreement – Houston Engineering (C15-8203 BWSR Grant)	Pg. 22	
	i. Approve Houston Engineering Technical Services Agreement NTE \$13,700 (C15-8203 BWSR Grant)	Pg. 32	
	j. Authorize Stearns County Landshark account registration and approval of opening account balance in the amount of \$50.00, balance NTE.	Pg. 38	
7:10	4. Open Discussion from the Public <i>Opportunity for the public to address the NFCRWD Board of Managers.</i>		

REGULAR AGENDA ITEMS

5. **Public Hearings**
1. No Hearings
- 7:30 6. **Staff Reports**
- a. **Administrator’s Report – Tara Ostendorf**



<u>Time</u>		<u>Packet</u> <u>Page</u>	<u>BA / D</u>
	1. <u>Update</u> on office move and property sale listing. Discussion of exterior hardscaping plan and quotes.	Pg. 39	D/BA
	2. <u>Discussion</u> of Board planning / visioning workshop facilitation; set new date.		D
	3. <u>Approve execution of Memorandum of Agreement of the North Fork Water Planning Partnership</u> as part of the BWSR 1W1P Process.	Pg. 41	BA
	4. Follow-up discussion of County Ditch Road Sign Identification project.		D
	<u>Additional Business.</u>		
	b. Technician's Report – Christopher Lundeen		
	1. Activity Report.		D
	c. Bookkeeper / Administrative Assistant's Report – Christine Knutson		
	No Report		
8:00	7. Stearns CD 32 Landowner Information Meeting		
	a. Presentations		
	1. Presentation of project history and actual/estimated costs to date for CD 32 fund.		
	b. Public Discussion		
	1. Discussion of projects goals, problem areas, and clarification of drainage records		
8:30	8. Program Reports		
	a. Permit Report - Tara Ostendorf		
	1. Permit Application 2015-01		
	b. Drainage Report – Tara Ostendorf		
	1. <u>JD 1 Br12 Fk 3 – Drainage Violation</u> – Louis Smith		D/BA
	Presentation of process for enforcement action on violation of NFCRWD rules.		
	2. <u>CD 4</u> - Ethan Jenzan – DNR Hydrologist		D/BA
	Follow-up and findings from DNR on structure elevations.		



<u>Time</u>		<u>Packet</u>	
		<u>Page</u>	<u>BA / D</u>
	3. <u>CD 32 – Repair</u> Adoption of Findings and Order appointing engineer to examine drainage system and prepare repair report.	Pg. 66	BA
	4. <u>JD 1 Branch 12 – Ladwig Repair</u> Review of engineer’s estimate of cost (Houston Engineering). Approve adjustment to original scope in the amount of \$2500 (JD1-626) for additional analysis on culvert replacement recommendation.		BA
	5. <u>JD1 Br 12 Fk 3 Sp 2 – Repair Inspection</u> Inspection report of possible wetland violation during repair.		D
	6. <u>CD 43</u> – Discuss and approve Houston Engineering proposal to conduct As-repaired survey and additional survey and drawings of West Lake inlet / outlet in the amount of \$10,350 (CD 43 – 626)	Pg. 68	BA
	7. <u>CD 4 – David Kloster Complaint</u> Approve payment of \$940.00 (CD 4 Meeker – 609) as reimbursement for damages to David Kloster.	Pg. 74	BA
	8. <u>Other Ditch Business</u> -		
9:00	c. Board Member Meeting Reports		

9:15 8. Items for Next Meeting Agenda

9. Calendar Review

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>

9:30 11. Adjournment

***** Next meeting: Monday, May 11, 2015 at 7:00 pm *****