

North Fork Crow River Watershed District Approved Special Meeting Minutes March 22nd, 2016

Managers Present: Berndt, Wuertz, Barchenger, Brauchler

Managers Absent: Hanson

Staff Present: Tara Ostendorf

Others Present: None

Call to Order:

Chairperson Wuertz called the meeting to order at 6:00 pm.

Chairperson Wuertz asked for motion to appoint acting secretary. Motion to appoint Manager Berndt as acting secretary made by Manager Brauchler, seconded by Manager Barchenger. Motion carried with all in favor.

Review and Approve Agenda

Chairperson Wuertz asked for additions or correction to the agenda. Motion to approve the agenda made by Manager Barchenger, seconded by Manager Brauchler. Motion carried with all in favor.

Regular Agenda

CD 7 Proposals – Engineer Interviews

The Board held WebEx teleconferencing with three selected consultant groups to discuss submitted proposals for engineering servicing regarding CD 7 repair. The Board individually interviewed lead consultants from Widseth Smith Nolting (WSN), Houston Engineering Inc, and I+S Group. The Board discussed and reviewed all of the information provided by the consultants. Motion to accept the proposal submitted by I+S Group in the amount of \$86,100.00 for services as requested made by Manager Berndt, seconded by Manager Brauchler. Motion carried with all in favor.

Additional Business

CD 32 – Tile Scoping Notice of Award: Rescind Notice of Award from New Look Construction and award to next lowest bidder (States Border Construction)

Ostendorf informed the Board the New Look Construction had declined to accept the notice of award for tile work listed as Item C in the submitted bid form. The next lowest bidder for that work item was States Borders Construction. Ostendorf asked that the Board consider rescinding the award notice to New Look Construction and award the work to States Borders Construction in the amount of \$126,694.90, a difference of \$3,338.90. Ostendorf summarized the Board's options in regards to the bid bond submitted by New Look as follows; 1) claim the bid bond for the full 5% of the bid as advertised, 2) negotiate the bid bond to attempt to recoup the cost difference in bid prices, 3) forfeit the option of the bid bond and take the next lowest bid bond without recourse. Manager Berndt posed the question of cost vs benefit of pulling the bid bond at the risk of damaging the relationship with a potential bidder. The Board discussed the various options and consequences. Motion to rescind the notice of award from New Look and provide notice of award to States Borders Construction made by Manager Barchenger, seconded by Manager Brauchler. Motion carried with all in favor. Manager Berndt abstained due to conflict of interest as a benefitting landowner on the system.

The Board continues discussion of options regarding the bid bond from New Look Construction. Motion to authorize the Administrator to make a claim on the bid bond submitted by New Look Construction in the amount of 5% of the submitted bid for Item C or a negotiated value to cover the bid difference of the next lowest bid made by Manager Barchenger, seconded by Manager Brauchler. Motion carried with all in favor. Manager Berndt abstained due to conflict of interest as a benefitting landowner on the system.

Discussion of Field Equipment Needs

Board reviewed quotes and estimates for purchasing a side-by-side ATV for conducting ditch and project inspections. Motion to authorize Manager Brauchler to negotiate and purchase a full-size Polaris ATV model with additional accessories and trailer with trade-in of existing ATV and trailer for a price not to exceed \$11,000 made by Manager Barchenger, seconded by Manager Berndt. Motion carried with all in favor.

Adjournment:

Motion to adjourn made by Manager Berndt, seconded by Manager Barchenger. Meeting Adjourned.

Gary Berndt – Acting Secretary