



Regular Meeting – Agenda

March 14, 2016

Located at: 1030 Front Street at 1:00 p.m.

Agenda Codes: BA-Board Action Required, D-Discussion Item

<u>Time</u>		<u>Packet Page</u>	<u>BA / D</u>
1:00	1. Call to Order – Chairperson Wuertz		
	2. Appoint Acting Secretary - President Wuertz <i>Motion to appoint acting secretary.</i>		
	3. Review & Approve Agenda - President Wuertz <i>Additional items or correction to be added to the agenda for action or information.</i>		
	4. Consent Agenda Items (All items approved by one motion) <u>Treasurer’s Report and Bills to March 14th, 2016.</u>		BA
	a. Check Register - 106 Bonanza Checking Acct	Page 1	
	b. P & L Detail – All Accounts	Page 3	
	c. Balance Sheet – All Accounts	Page 7	
	<u>Minutes</u>		
	d. February 8, 2016 Regular Meeting Minutes	Handout	
	e. Approve 2016 MAWD dues in the amount of \$1,784.60	Page 9	
	5. Open Discussion from the Public <i>Opportunity for the public to address the NFCRWD Board of Managers.</i>		

REGULAR AGENDA ITEMS

2:00	6. Public Hearings CD 8 – CD 32 Consolidation Hearing	Page 12	
	7. Staff Reports		
	a. Administrator’s Report – Tara Ostendorf		
	1. Approve 2016 AIS Prevention Program Memorandum of Understanding	Page 13	BA
	2. Approve Agreement with Lamb Labor Services for 2016 AIS Prevention Program Management	Page 19	BA
	3. Discussion of Field Equipment Needs		D



<u>Time</u>		<u>Packet Page</u>	<u>BA / D</u>
	4. Approve purchase of field tablet using grant funds and authorize entry into Verizon 2-yr data contract.	Page 25	BA
	5. Discussion of MAWD succession planning and surveys		D
	6. <u>Additional Business.</u>		
	b. Technician's Report – Christopher Lundeen		
	1. Activity Report		
	c. Bookkeeper / Administrative Assistant's Report – Christine Knutson		
	1. As reported in Financial Statements		
	8. Program Reports		
	a. Permit Report - Tara Ostendorf		
	1. None		
	b. Drainage Report – Tara Ostendorf		
	1. <u>CD 32 Repair: Review and Award Bid for Construction</u> Presentation of bid submittals and award of bid	Page 26	BA
	2. <u>CD 32 Bonding & Assessment:</u> Review of prepayment process and approval of bonding amount		BA
	3. <u>CD 4 Repair: Review Work Completed and Approve Payment Request from Land Pride Construction</u> Site inspection photos and engineer's memo recommending payment for work completed to date.	Page 27	BA
	4. <u>JD 1 BR 12 Repair: Status Update</u> Update on status of permitting and changes requested by ACOE.		D
	5. <u>JD 1 Main and Branches: Survey Results</u> HEI submittal of current condition report. Set public information meeting date.	Handout	D/BA
	6. <u>CD7 Repair: Presentation of Engineering Proposals</u> Presentation of ranked proposals for Board consideration.	Page 30	BA



<u>Time</u>		<u>Packet</u>	<u>BA / D</u>
		<u>Page</u>	
7.	<u>CD7 Repair: Proposal for Viewing Costs – H2Over Viewers</u> Review of potential costs for redetermination of benefits.	Page 31	D
8.	<u>CD 43: Review of Bids and Award Contract</u> Review submitted bids and award contract.	Handout	BA
9.	<u>JD1 BR12 FK6 SP2: Petition for Impoundment</u> Accept petition for impoundment and set public hearing date regarding the USFWS Prairie Storm Project	Page 32	BA
10.	<u>JD1 BR12 FK6 SP2: Prairie Storm</u> Approve Wenck scope of work for project design finalization, contract administration, construction oversight and as-built plans in the amount of \$6,933.	Handout	BA
11.	<u>Other Ditch Business -</u>		

c. Board Member Reports

9. Items for Next Meeting Agenda

10. Calendar Review

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
Wed. Mar 16 th	1W1P Planning Work Group Meeting	Litchfield	9:00 – 12:00 pm
Mon. March 21 st	MN Assoc. of Drainage Inspect. Mtg	Kandi Entertainment Centre, Willmar	All Day
Wed-Thurs, Mar 30-31 st	MAWD Legislative Days	Capital	
Thurs. April 7 th	Viewers Meeting	Morton	All Day

11. FYI Items

- CREP Proposal Page 38
- Stearns County AIS Report Page 43

12. Adjournment

***** Next meeting: Monday, April 11, 2016 at 7:00 pm *****